**Greenwich Flying Squadron (GFS) COVID- 19 Safety Plan**

The objectives of this policy are to:

* Reduce the risk of exposure to COVID- 19for all participants, officials and other persons associated with GFS club sailing activities
* Ensure a safe, hygienic environment for individuals to participate and enjoy club activities
* Ensure compliance with COVID- 19NSW Public Health Orders

 **Key Areas to be addressed**

**Hygiene -** establish and maintainCOVID-19 hygiene protocols and practices

1. Signage providing information about hygiene practices (Hand washing guidance; Keep that cough under cover) placed throughout the club.
2. Supplies of cleaning and sanitiser products provided in bathrooms and entry and exit points. Spares readily available and replaced when empty.
3. Bathrooms cleaned after each club event.
4. Frequent cleaning of high touch surfaces (for example door handles, service counters) and reminders to members to clean tables, chairs and other club equipment before and after use in accordance with the Australian Government Department of Health recommended standards (<https://health.govcms.gov.au/resources/publications/coronavirus-covid-19-information-about-routine-environmental-cleaning-and-disinfection-in-the-community>)
5. Rubbish bins provided on the deck to be emptied weekly. Waste bins removed from inside the clubhouse.
6. Members and guests will be consistently reminded about the protocols in place through signage inside the club on the noticeboard, around kitchen bench area and outside walls on both sides of the deck.
7. All members, contractors and volunteers are reminded not to enter the GFS Clubhouse if experiencing even the slightest known symptoms- tickle in throat, runny nose, lethargy, minor cough and to seek appropriate medical advice. Anyone with compromised health or in an age risk category advised not to enter the clubhouse.

**Communication** – protocols for communicating information to club users and Health authorities

* Information to members, participants, officials and parents/carers re safe practices, social distancing and hygiene to be provided through signage, website and emails.
* Suspected or known cases of COVID- 19at GFS will be managed in accordance with Safe Work Australia guidelines <https://www.safeworkaustralia.gov.au/covid-19-information-workplaces/industry-information/general-industry-information/covid-19-your?tab=tab-toc-employer>.
* All participants in GFS events held prior to 1 December 2021 over the age of 16 must be fully vaccinated against Covid 19. Participants entering the clubhouse must show their vaccination certificate as required. Skippers of yachts participating in GFS events prior to 1 December are responsible for ensuring that their crew are fully vaccinated.
* Anyone entering the GFS clubhouse at any time must login using the Service NSW QR Code.

**Movement –** ensuring safe movement of members, guests and volunteers throughout the Club area

1. Sanitising stations placed at entry and exit points. A sign stating “Please use hand sanitiser after touching door handles and before touching racks, table and chairs” is inside the glass door and rigging deck door. Hand sanitiser will be placed next to the sign.
2. Gatherings on the deck limited to a maximum of 70 while the 22 metre/ person restriction is in force.
3. Participants to maintain social distancing of 1.5m at all times on the deck during rigging and launching boats unless safety dictates otherwise.
4. Lasers should not commence rigging until Sabots are all on the water. Sabots to be packed away before Lasers return.
5. Movement of members on the deck and pontoon during pick up and drop off for Twilight Races monitored to ensure Social Distancing is maintained.
6. Signages at entrances will indicate the number of persons permitted inside the Clubhouse and on the deck at any given time and according to current Government Guidelines.

**Activities –** Protocols in place for all club activities

1. Race Operations:
	* A maximum of 2 persons allowed on the Start Boat and races may be started from the clubhouse deck.
	* All race participants required to adhere to physical distancing requirements where practical.
	* Items such as winches should be wiped clean regularly.
	* Sailing Instructions have been updated to include a COVID-19warning.
	* Crew lists with contact numbers are to be lodged with the Safety officer prior to each race.
2. Safety Audits:

	* Current Audits will remain in effect until 31 December
	* Arrangements for Audit renewals to be spelt out at Compulsory Skippers Safety Briefing

**3 Skippers Briefings**:
- on Power Point via email. Skippers to sign off when they have viewed the presentation.

**4 Meetings**
- Committee meetings remain on- line.

**Twilight Meals**

1. Under the 2 sq m rule a maximum of 70 people seated allowed on the deck
2. Booking system will apply
3. A COVID Marshall in place
4. Tables and chairs cleaned and sanitised and set up by the Catering Team.
5. Duty crew to clean and sanitize and pack away tables and chairs
6. Limited food options such as kebabs/ chicken / hamburgers - all cooked by caterers on site.
7. All condiments individually served in sachets
8. Guests must sanitize hands prior to pick up of food
9. NSW COVID safety guidelines apply

**Workplace–** ensure a safe workplace for all staff, GFS members and volunteers

1. Education on physical distancing provided through signage to staff, members and volunteers
2. Managing physical distancing for starters. The 1.5 metre distancing requirement emphasised especially when recording results. Sanitisers and wipes provided for cleaning equipment.
3. Contract tracing records in the case of outbreak within the community sailing members will be available through the email records.

**On Water:**

AS advice -The maximum ten-person rule should be observed. Maintain a physical distance of 1.5m as is reasonably practicable eg sitting close to other people on the rail of a yacht is not maintaining social distance, but working together to tack, gybe or round a mark is acceptable.

* Skippers must use the Topyacht crew register feature OR email crew lists for each event to the Safety Officer (gfssafetyofficers@gmail.com) for contact tracing in case someone is diagnosed with COVID- 19.
* A ‘no crew list, no result’ policy for skippers not complying with crew numbers/ crew registration. Any disqualification will be retained in point score calculations.
* Practice good hand hygiene before and after sailing.
* All boats required to have hand sanitiser onboard.
* Crew to be reminded not to share drink bottles, clothing, food and towels etc.
* Keep a distance of 1.5 metres where reasonably practicable.
* No sharing of equipment without an appropriate cleaning protocol, in between sessions – Lifejackets etc.
* Start boat cleaning: Sanitiser on board, wipe down all equipment before use.

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| **COVID -19 Safety Plan** |  | **Responsible Person** |
| Safety Co-Ordination |  | Safety OfficerClubhouse ManagerCommodore |
| Equipment | Kitchen facilitiesTables, chairsLife JacketsRescue BoatStart Boat  | Social SecretaryClubhouse ManagerRear Commodore JuniorsClubhouse Manager |
| Communication  | Members Contact Tracing- clubhouseContact Tracing – on water | CommodoreRear Commodore Sailing SecretaryClubhouse Manager/ Social SecretarySafety Officer |
| Activities | Race Operations Audits and BriefingsMeetingsTwilight Dinners | Rear Commodore Sailing SecretaryRear Commodore Twilights Sailing SecretarySafety OfficerCommodoreVice CommodoreSocial SecretaryRear Commodore Twilights  |
| Managed AccessMovement/ social distancing | JuniorsLasersTwilights | Rear Commodore Junior Sailing Laser CaptainRear Commodore Twilights Social Secretary |
| On Water | Start boat / Crew listsSafety Hygiene Protocols | Rear Commodore Sailing SecretaryRear Commodore Twilights Safety Officer |