

COVIDSafe public event registration form Tier 2

Submission date: **6 July 2021, 5:54PM**

Receipt number: **204**

Related form version: **14**

Event name	VFL Home Game Round 13
Event description	Home match for our Western Bulldogs VFL team played at VU Whitten Oval

Is this a Tier 2 event that falls under the Public Events Framework? **Yes**

Does your event have:

Attendees: 1001 to 7500

Seated events capacity: 75% of the venue's fixed seated capacity-no capacity limit

Non-seated events capacity: Density quotient of one person per two square metres.

Zoning: Highly recommended for Tier 2. Each zone must have a maximum of 7,500 attendees.

COVID Marshals: A minimum ratio of 1:200. This can be made up of dual roles where the role has a direct responsibility for engaging with patrons, e.g. security, ushers, and other crowd control roles.

Number of attendees per day **1500**

Attendee numbers at public events apply to each day of the event. They include children older than 12 months, but do not include the staff required to run the event.

If your daily event attendees are fewer than 1,000, you do not need to complete a COVIDSafe Event Plan, but will need to complete the

[COVIDSafe Event Checklist](#).

Total number of attendees **2000**

This is the total number of attendees expected over the whole event or series, e.g. if you have a three day event with 2,000 attendees each day, the total number will be 6,000.

Event start date **11/07/2021**

Event start time (e.g. 10.30am) **10.00am**

When do you need a decision by and why?

This could be dates for ticket sales, infrastructure builds or contract requirements.

Need to confirm ASAP to go on sale with tickets as we only got the VFL fixture today

Event end date **11/07/2021**

Event end time (e.g. 5.00pm) **2.00pm**

Venue name **VU Whitten Oval**

What is the maximum capacity of the venue you will be in? **11500**

This refers to the space you will be holding your event in, for example the room in a conference venue, not the whole venue. It is the maximum capacity before COVID restrictions apply.

Event contact details

We need the contact details of two people who are organising these event, including one who is the best contact for Department of Health to call if there is an outbreak to get attendee contact details and event information.

Please include this person's details in the 'contact tracing person' fields.

Event contact name **Jarred Hanks**

Event contact mobile number **0412068026**

Event contact email **jarred.hanks@westernbulldogs.com.au**

Contact tracing person name **Jarred Hanks**

Contact tracing person mobile number **0412068026**

Contact tracing person email **jarred.hanks@westernbulldogs.com.au**

Is your event metro or regional? **Metro**

Which Local Government Area will your event be held in? **Maribyrnong**

Will your event be held indoors or outdoors and indoors or outdoors? **Outdoors - unseated**

Is your event ticketed? **Yes**

Are you submitting a venue plan? **Yes**

What type of event are you holding (please select as many as apply)? **Sport**

Public Health attestation

The introduction of a new Tier 2 threshold for public events that can operate under the settings under the [Public Events Framework](#), has allowed these Tier 2 events to take place without public health approval, subject to the completion of this COVIDSafe Public Event Attestation Form. You must be able to confirm you will meet and/or implement all thirteen of the below COVIDSafe criteria.

Event organisers can only use the attestation process where the Tier 2 event can operate under the settings of the Public Events Framework, including the following criteria:

1. The event has fewer than 7,500 participants/spectators; and
2. Attendance at the event must not exceed 75 per cent seated capacity limit of the venue.
3. For non-seated events, a density quotient of one person per two square metres.
4. A minimum COVID Marshal ratio of 1:200 i.e. one COVID Marshal for every 200 attendees.
5. Mandatory electronic record keeping.

Please ensure the event details match the details in your COVIDSafe Event Plan.

1. Does your event meet the relevant density requirements? **Yes**

For seated events: 75% or less of the venue capacity

For non-seated events: one person per two square metres

2. Do you have a digital method of capturing the details **Yes**
for each and every attendee at the event, including
patrons, participants, performers, staff, contractors (i.e.
pre-ticketing system, QR code system)?

Records must be kept for at least 28 days. The [Victorian Governments Service Victoria Application](#) must be used for record keeping.

3. Will you proactively communicate public health **Yes**
messaging with attendees prior to, and during the
event?

Event organisers are asked to update attendees in relation to the
following public health messaging:

- stay at home if you're unwell.
- patron attestation within event ticketing,
- entry conditions or QR code;
- patron declaration that they have not visited a red zone or
public exposure site, as noted on the [Department of Health Victoria | Case locations and outbreaks](#) website.
- ensure they bring masks, regularly hand sanitise and ensure physical
distancing of 1.5 metres if not seated.

4. Will you make appropriate plans for crowd **Yes**
management at the event?

Crowds management plans should include:

- clear protocols including signage;
- staggered entry and exit for maintaining physical distancing in
common areas (food and beverage, bathrooms, merchandise sales,
foyer etc); and
- clear management of 'choke points' that cover all aspects of the
patron journey, including as they enter the venue, where and how they
will be seated, movement throughout the event, queuing, and how
they exit the venue.

5. Will you make arrangements for the appropriate number of COVIDSafe Marshals? **Yes**

A minimum COVID Marshal ratio of 1:200 i.e. one COVID Marshal for every 200 attendees. This can be made up of dual roles where the role has a directed responsibility engaging with patrons, e.g. security, ushers, and other crowd control roles. COVIDSafe Marshals should be visible, easily identifiable and appropriately trained.

See <https://www.coronavirus.vic.gov.au/covid-marshals> for further details.

6. Will you ensure the regular cleaning of high touch surfaces throughout the event, including a pre and post event clean, and provide hand sanitiser and adequate toilet facilities to staff, contractors and patrons? **Yes**

For more information, visit the coronavirus website

<https://www.coronavirus.vic.gov.au/preventing-infection-workplace>

7. Will you work with event vendors and contractors to ensure they are COVIDSafe? **Yes**

This includes ensuring:

- They comply with COVIDSafe practices and provide training to staff (including communication they should not attend work if unwell).
- Their food and beverage service aligns with hospitality guidance in the COVIDSafe Settings.
- They have their own COVIDSafe plans and put in place measures such as contactless payment, physical distancing in queues and food packing where possible?

8. Will you ensure government approved PPE is available for staff and volunteers, with appropriate training, and have additional PPE available for patrons if required? **Yes**

For more information visit <https://www.skills.vic.gov.au/s/free-infection-control-training>

9. Will you implement clear protocols for managing a suspected case at the event, including dedicated isolation room(s), medical follow-up, and first-aid facilities? **Yes**

10. Where possible and relevant (e.g. for indoor events), will you implement improvements to ventilation e.g. air-conditioning with external air circulation, and opening windows and doorways? **N/A - my event is outdoors**

11. Will you ensure that that staff and patrons comply with the directions as listed on the <https://www.coronavirus.vic.gov.au/> website, including indoor mask use? **Yes**

12. Have you got a clear escalation process that outlines the roles and responsibilities involved in managing non-compliant behaviour? **Yes**

13. Have you completed a COVIDSafe Event Plan for this event that details the above public health criteria? **Yes**
Your completed [COVIDSafe Event Plan](#) will need to be uploaded below.

ATTESTATION: I attest that the information included in the section above is true and accurate: **Yes**

You have selected 'No' for a question above. In order for your event to be classified as a Tier 2 event that can operate under the Public Events Framework, the answer to all questions in the attestation must be 'Yes'.

Please review your responses and confirm if your answer to this question is No.

If any of your responses will remain 'No', your event will need a modified public health review. This review can take 4-6 to finalise once the correct and completed documents are received.

Section 210 of the Public Health and Wellbeing Act 2008 (Vic) provides that a person must not give information that is false or misleading in a material particular, make a statement that is false or misleading in a material particular or produce a document that is false or misleading in a material particular to (amongst other persons) the Chief Health Officer or an authorised officer without indicating the respect in which it is false and misleading and, if practicable, providing correct information (unless the person believed on reasonable grounds that the information, statement or document was true or was not misleading).

Penalty: In the case of a natural person: 60 penalty units (\$9,913.20)

In the case of a body corporate: 300 penalty units (\$49,566)

Privacy statements

The **Department of Premier and Cabinet** collects the information that you provide with this form. You can request access to, and corrections of, any personal information provided in this form. Requests for access or correction should be sent to contact@dpc.vic.gov.au.

We use the services of Drupal 8 to administer this form. The information that you provide is stored in our Drupal 8 content management system and Amazon Web Services servers.

For more information on the Department's handling of any personal information, please refer to the Department's [Privacy Statement](#).

In order to assess this application, the **Department of Jobs, Precincts and Regions** is required to collect personal information from you as part of the submission process.

Any personal information collected will only be used by the Department to support the Event applications process.

In providing this submission, it may be necessary to share and store personal information with other state Government departments, including the Department of Premier and Cabinet (DPC) and the Department of Health (DH).

Any personal information collected, held, managed, used, disclosed or transferred will be held in accordance with the Privacy and Data Protection Act 2014 (Vic) and other applicable laws.

The Department of Jobs, Precincts and Regions, is committed to protecting the privacy of personal information. The Department's Privacy Policy can be found online at <https://djpr.vic.gov.au>

You can gain access to personal information (as defined in the Privacy and Data Protection Act 2014) which the Department holds about you in certain circumstances specified by legislation.

Enquiries about access to information should be directed to the Department's Privacy Unit by emailing privacy@ecodev.vic.gov.au.

I have read and understand how information provided in this form is stored.

Event information declaration

The information I have given is correct to the best of my knowledge.

Upload your COVIDSafe Event Plan.

COVIDSafe-Event-Plan-VFL Rd 13.pdf

[Click here to view the required COVIDSafe Event Plan template.](#) All sections in your COVIDSafe Event Plan must be completed. Incorrect or incomplete documentation will delay the approval process.

Upload your site map

VFL Site Map.jpg

Your site map must be a detailed photograph/drawing of the venue including:

- clear labels of the zoning for installation and activity areas
- fencing (if the event is in an open public space)
- indoor spaces must have separate map to outdoor spaces,
- entry and exit points for patrons
- flow and movement of patrons (if applicable)
- emergency assembly areas
- location of first aid and the isolation facility and
- sanitisation areas.

Your signature

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the right.