



RTO: 52786







2022 COURSE GUIDE

VET DELIVERED TO SECONDARY STUDENTS



Contents

What is VET Delivered to Secondary Students?	3
General Information	4
Campuses	5
Locations	6
Courses	7
Automotive	9
Building and Construction	10
Business and Finance	14
Creative Industries	17
Education and Community Services	21

Electrical and Electrotechnology	24
Engineering and Mining	27
Health, Beauty and Fitness	32
Hospitality, Tourism and Events	37
Laboratory Operations	40
Library and Information Services	41
Networking and Security	42
Residential Building Drafting	44
Fee for Service Course	45

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Please note all course information is correct at time of printing. For the most up to date information on all courses and study options, go to northmetrotafe.wa.edu.au 🗷

^{*} As part of our **Disability Access and Inclusion Plan**, this document is available in alternative formats upon request, including electronic format (USB, CD, emailed) hardcopy (standard and large print) audio format and on the North Metropolitan TAFE website.

Overview for parents and students

This brochure contains information on courses offered by North Metropolitan TAFE as Vocational Education and Training Delivered to Secondary Students (VETDSS).

What is VETDSS?

VETDSS is a program delivered to school students as part of the Western Australian Certificate of Education (WACE).

VETDSS courses are specifically chosen to provide students with clear career pathways after high school. VETDSS courses give students practical skills and an understanding of what to expect from the workplace and, once completed, may provide credits towards other nationally recognised qualifications, or lead to employment.

North Metropolitan TAFE (NMTAFE) offers a range of courses and pre-apprenticeships as part of our VETDSS programs.

Why choose VETDSS?

- Gain a nationally accredited VET qualification and units of competency while completing your WACE;
- · Develop practical, industry specific employability skills;
- Gain an understanding of the world of work, providing you with valuable experience to assist with planning and pursuing your career pathways; and
- Attend a NMTAFE campus one or two days per week to complete your course and participate in your normal school program on the other days.

Eligibility

NMTAFE offers VETDSS courses to all secondary school students throughout the Perth metropolitan area.

To be eligible to apply you must be:

- Completing Year 11 or 12 in 2022.
- An Australian Citizen, Permanent Resident or temporary resident holding one of the following visa types:
 - » Sub-class 309, 444, 785, 790, 820 or 826 visa;
 - » Secondary holder of a temporary visa of sub-class 457; or
 - » Bridging Visa E (subclasses 050 and 051) where the visa holder has made a valid application for a visa of subclass 785 or 790.

Fees and charges

Secondary school students undertaking VET courses as part of their secondary education including pre-apprenticeships in schools (PAIS) courses are exempt from tuition, resource and enrolment fees (excludes Fee for Service courses). However depending on the chosen course students may be required

to pay incidental fees, obtain a First Aid Certificate from an external Registered Training Organisation such as St John, purchase a uniform, protective equipment, text books or trade equipment/tools.

How to apply for a VETDSS program

Please contact the VET Coordinator at your school for information on how to apply.

Applications for 2022 open Monday 19 July 2021 and close Tuesday 31 August 2021.

Our VET Delivered to Secondary Students courses are extremely competitive, therefore it is recommended you provide as much evidence as possible to support your application. These documents must be uploaded when applying through our online application system.

To complete the application you will need:

- Western Australian Student number (WASN). This can be found on your school report or speak with your school's VET Coordinator;
- Unique Student Identifier (USI) number. If you have not already created an USI then you will need to visit <u>www.usi.</u> gov.au/your-usi/create-usi;
- Year 10 or 11 school report in an electronic format i.e. PDF ('C' grade or above in Mathematics and English is preferred but all applications will be considered);
- OLNA (Online Literacy and Numeracy Assessment) Report (if applicable);
- Parent/guardian email address and mobile phone number; and
- A Student Statement outlining why you should be selected to participate in the course (please note there is a limit of 500 characters that can be entered in this section).

The school will be asked to endorse and support the application before the selection program begins. For more information, please contact your school VET coordinator.

For further information regarding our VETDSS program, please contact

E VETDSS@nmtafe.wa.edu.au

Please note the delivery of VETDSS courses is subject to sufficient enrolment numbers and contingent on the support of the Department of Training and Workforce Development and although we do not anticipate (at this stage) any changes, we will not be able to confirm that these courses will run until late in 2021.



General Information

NMTAFE is the premier training organisation servicing the inner city and northern metropolitan area of Perth, with campuses in Perth, Mount Lawley, Leederville, East Perth, Nedlands, Joondalup, Clarkson, Balga and Midland.

Attending a VET Delivered to Secondary Students course

You are responsible for your own transport arrangements to and from the NMTAFE campuses.

You are also responsible for ensuring that you attend all scheduled classes, including those that may occur on a school designated pupil free day. Attendance will be recorded and any absences are reported to your school. The school's VET Coordinator will be contacted to discuss the appropriateness of a student continuing if there are repeated absences.

You are required to inform your lecturer in advance if you will be absent from any scheduled classes. Poor attendance may mean withdrawal from the course.

Student responsibilities

As a student attending a VET Delivered to Secondary Students course at NMTAFE, you will have the opportunity to learn in an adult environment with students of all ages and diverse backgrounds.

There is an expectation that when attending classes you will assume a greater responsibility for your own care and safety than may be the case when attending school.

As with all students enrolled at NMTAFE, you are expected to adhere to the <u>Student Code of Conduct</u>.

While attending NMTAFE, you are under the supervision of the lecturer taking the class.

You will not be supervised during break times.

You are expected to remain within the college grounds unless you provide your lecturer with written notification from a parent/guardian or the school that you intend to leave the college during break times or earlier than the advertised class finish time.

Work experience

Some courses may involve work practice/experience to support the learning program. Under each course you will find details of any work practice requirements. You will be required to document work practice hours and provide your lecturer with a copy of your logbook. You will be responsible for arranging your own transport to and from the workplace.

What you will need to bring

Under each course you will find a list of items that you will need to bring with you to complete the course.

What you will need to wear

You are not required to wear your school uniform when on campus but you are expected to dress appropriately. Where special or protective clothing and/or footwear is required, it must be worn without exception. If you forget to bring protective clothing you will be excluded from the campus workshops/classes and your school will be informed.

Campuses

Balga

Our Balga campus is a hub of building and construction training where you can specialise in trades including bricklaying, carpentry, electrical, glazing, plumbing, plastering, tiling and craft trades, just to name a few. You'll learn in contemporary facilities and on state-of-the art equipment, so you'll graduate with the industry relevant trades skills.

Balga is also home to lots of our international and migrant students who are learning English skills through the Adult Migrant English Program and the Skills for Education and Employment program.

Clarkson

Our state-of-the art Clarkson campus is our main facility for trades training in Perth's northern suburbs, with a special focus on pre-apprenticeship courses including bricklaying, plastering, tiling, carpentry, joinery, metal fabrication, electrical trades, and more. Our dedicated workshops and open spaces for each trade mean you get to train in a real-world environment.

The campus is accessible via bus services from Clarkson train station.

East Perth

Located in the bustling business district, our East Perth campus is close to cafes, shops and public transport, including the free CAT buses.

Specialising in sustainability and renewable energy, building and construction, mining, surveying, engineering, science and technology training, our East Perth campus is our resources industry precinct. The campus is also home to two of our centres of specialisation, our Mining and Green Skills Training Centres.

Joondalup (Kendrew)

Our Joondalup campus enjoys a tranquil lakeside location, set among the birds, kangaroos and colourful native flora. We are also co-located with ECU, the WA Police Academy and the City of Joondalup in the Joondalup Innovation Hub.

Only a short walk from Joondalup's central business and shopping district, with convenient access to Joondalup bus and train station, connecting you to the city in less than 25 minutes.

Joondalup (McLarty)

Located on McLarty Ave in Joondalup, this campus specialises in health and wellness training. Featuring a state-of-the-art simulation hospital, the facility gives our enrolled nursing and health students a strong understanding of what it's like to work in a hospital environment. It is fully functional and even has the capability to operate as an independent hospital if required in an emergency.

The campus is conveniently located within a five minute walk from Joondalup train and bus station and Lakeside Joondalup.

Leederville

Located in the heart of Leederville, our campus is close to cafes, restaurants, shops and is just a short walk from the train station.

This campus has a special focus on human services, with training offered in community services, education, early childhood care, aged care, disability services, youth work and mental health.

Our creative music students also learn at this campus in our industry standard professional recording studio and live performance venue with full staging, lighting and sound production. We even host our very own student radio station, BOOM Radio, from this campus.

Midland

Our Midland campus is just five minutes from Midland station and the central shopping district, surrounded by the Blackadder and Woodbridge creeks in the hearth of Perth's Swan Valley region.

The campus is a specialist METRONET Trades Training Centre, providing training to support the specific technical and support skills required for rail car manufacturing and METRONET maintenance.

Midland campus also features purpose built trade workshops, hairdressing salon, an operational nursery, and a conservation and land management site.

Mount Lawley

Mount Lawley campus is conveniently located just a five minute walk from the bustling Beaufort Street café strip and close to public transport.

Known for its focus on health services, our campus features a state-of-the-art simulation hospital. The facility gives our enrolled nursing and health students a strong understanding of what it's like to work in a hospital environment.

Campuses (cont.)

Perth (Northbridge)

The vibrant Perth campus is located in the centre of the cultural area of Northbridge and close to the heart of the city.

Perth comprises of five main buildings, each with excellent facilities that are all located in and around Aberdeen Street, just off William Street. The campus houses centres of specialisation in building and engineering, creative Industries, travel and tourism and english language and other languages.

The building at 30 Aberdeen Street houses training portfolios for the key skill areas of engineering, architecture design and building, and programs for the lifestyle industries including high tech massage and beauty therapy treatment rooms.

Balga

18 Loxwood Road, Balga

Clarkson

6 Harmony Avenue, Clarkson

East Perth

140 Royal Street, East Perth

Joondalup

35 Kendrew Crescent, Joondalup 63 McLarty Avenue, Joondalup

Leederville

Corner of Richmond and Oxford Street, Leederville

Midland

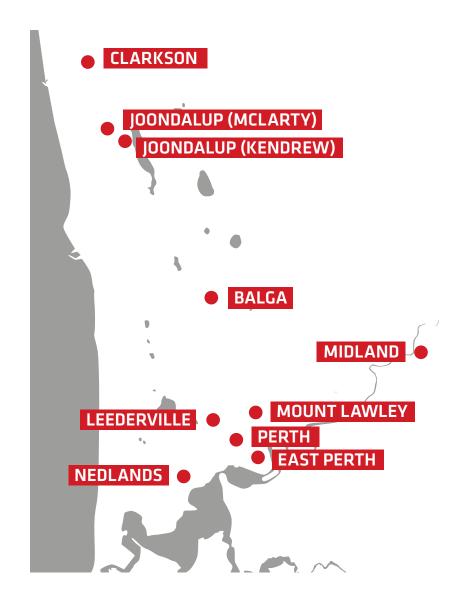
Corner of Lloyd Street and Eddie Barron Drive, Midland

Mount Lawley

Corner of Lord and Harold Streets, Mount Lawley

Perth

12 Aberdeen Street, Northbridge 19 Aberdeen Street, Northbridge 25 Aberdeen Street, Northbridge 30 Aberdeen Street, Northbridge 133 Newcastle Street, Northbridge





Courses

The following courses have been selected by the College to offer secondary school students both a breadth in choice and a clear pathway into post-school training options that provide strong future employment opportunities.

National code and course name	Duration	Campus
Automotive		
AUR20716 Certificate II in Automotive Vocational Preparation	3 terms	Midland
Building and Construction		
52824WA Certificate II in Building and Construction (Pathway - Carpentry and Joinery)	7 terms	Balga, Clarkson
CPC20211 Certificate II in Construction Pathways (Building Maintenance)	3 terms	Clarkson
MSF20313 Certificate II in Furniture Making	7 terms	Balga
(Cabinet Making / Furniture Making Pre-Apprenticeship)		
52700WA Certificate II in Plumbing (Plumbing Pre-Apprenticeship)	7 terms	Clarkson
Business and Finance		
FNS30317 Certificate III in Accounts Administration	3 terms	Perth
BSB31015 Certificate III in Business Administration (Legal)	3 terms	Perth
BSB31115 Certificate III in Business Administration (Medical)	3 terms	Perth
Creative Industries		
MST20616 Certificate II in Applied Fashion Design and Technology	6 terms	Perth
MEM30619 Certificate III in Jewellery Manufacture	7 terms	Perth
CUA30915 Certificate III in Music Industry	6 terms	Leederville
CUA31015 Certificate III in Screen and Media	3 terms	Perth
Education and Community Services		
CHC22015 Certificate II in Community Services	3 terms	Joondalup (Kendrew), Leederville, Midland
	7.	Leederville
CHC30113 Certificate III in Early Childhood & Education and Care	7 terms	Joondalup (Kendrew), Midland
CHC30213 Certificate III in Education Support	6 terms	Leederville

Courses (cont.)

National code and course name	Duration	Day/s	Campus
Electrical and Electrotechnology			
UEE20511 Certificate II in Computer Assembly and Repair	6 terms	Thursday	Clarkson, Midland
UEE20711 Certificate II in Data and Voice Communications	7 terms	Thursday	Clarkson, East Perth
UEE21911 Certificate II in Electronics	6 terms	Thursday	Clarkson, Midland
Engineering and Mining			
MEM20413 Certificate II in Engineering Pathways	3 terms	Thursday and Friday	Clarkson, Midland
MEM30505 Certificate III in Engineering - Technical	6 terms	Friday	East Perth (1st year), Perth (2nd year)
52845WA Certificate II in Autonomous Workplace Operations	3 terms	Friday	East Perth
22527VIC Certificate II in Integrated Technologies (Robotics Control Systems)	6 terms	Friday	Clarkson
CPP20116 Certificate II in Surveying and Spatial Information Services	3 terms	Friday	East Perth
Health, Beauty and Fitness			
SIS30315 Certificate III in Fitness	6 terms	Thursday	Joondalup (Kendrew)
21220212 Celifficate III III Elfues2	o terms	Friday	Perth
HLT23215 Certificate II in Health Support Services	6 terms	Wednesday	Joondalup (McLarty)
SHB30215 Certificate III in Make-Up	6 terms	Thursday or Friday	Joondalup (McLarty), Perth
HLT36015 Certificate III in Population Health	7 terms	Friday (1st year) Thursday (2nd year)	Joondalup (McLarty), Midland, Mount Lawley
SHB20216 Certificate II in Salon Assistant	3 terms	Thursday or Friday	Midland
Hospitality, Tourism and Events			
SIT30516 Certificate III in Events	6 terms	Friday	Joondalup (Kendrew), Perth
SIT20416 Certificate II in Kitchen Operations (Commercial Cookery/Patisserie Pre-Apprenticeship)	6 terms	Friday	Joondalup (Kendrew)
SIT30116 Certificate III in Tourism	6 terms	Friday	Perth
Laboratory Operations			
MSL20118 Certificate II in Sampling and Measurement	3 terms	Friday	East Perth
Library and Information Services			
BSB31215 Certificate III in Library and Information Services	6 terms	Friday	Perth
Networking and Security			
ICT30120 Certificate III in Information Technology (Network Administration)	6 terms	Friday	Joondalup (Kendrew)
ICT30120 Certificate III in Information Technology (Cyber Security) 6 terms	Friday	Joondalup (Kendrew)
Residential Building Drafting			
52825WA Certificate II in Building and Construction (Pathway - Para Professional)	6 terms	Thursday	Perth

Fee For Service courses

National code and course name	Duration	Day	Campus	Cost
SIS30115 Certificate III in Sport and Recreation	3 terms	Friday	Leederville	\$3321*

Please be aware that delivery of these courses is subject to sufficient enrolment numbers and contingent on the support of the Department of Training and Workforce Development and although we do not anticipate (at this stage) any changes, we will not be able to confirm that these courses will run until late in 2021.

* 2021 course fee







RTO 52786

AUR20716 Certificate II in Automotive Vocational Preparation

The Certificate II in Automotive Vocational Preparation is an introduction into servicing, minor maintenance and repair of an automotive vehicle such as cars, identifying and inspecting mechanical and electrical components and systems of light vehicles, using and maintaining tools and equipment, workplace safety and more.

As an automotive student at NMTAFE you will enjoy access to an array of up to date automotive repair and diagnostic equipment and specialised workrooms and workshops. There is a current and emerging skills shortage in automotive which will lead to a greater chance of gaining employment in this industry.

Course overview

Campus	Midland
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Thursday or Friday
Work practice	Not applicable, however work experience placements are recommended. The work placement must be initiated by you in partnership with your school.
You must bring/wear	 Personal Protective Equipment - steel cap work boots, safety glasses, long cotton work wear trousers and a cotton collared shirt Pens, pencils and an A4 folder
Incidental costs	Not applicable
Job outcomes	Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in Automotive. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training. For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	Pathways include but are not limited to: AUR20516 Certificate II in Automotive Servicing Technology AUR30616 Certificate III Light Vehicle Mechanical Technology AUR20416 Certificate II in Automotive Electrical Technology AUR30316 Certificate III in Automotive Electrical Technology

9







RTO 52786

52824WA Certificate II in Building and Construction (Pathway - Carpentry and Joinery)

Do you have a burning desire to work with wood or in the construction industry? When you complete the Certificate II in Building and Construction you'll be what employers are looking for as an apprentice carpenter and joiner.

Many employers now prefer apprenticeship applicants to have completed a qualification and this course will give you the skills, knowledge and behaviours to prepare you and make you more competitive when applying for apprenticeship positions. It will give you a better chance of gaining an apprenticeship and a flying start in learning a trade.

You will learn to use hand and power tools; construct wall frames; install flooring; interpret plans; measure and calculate the right amount of materials for the job; levelling operations; work with scaffolding safely at heights; and workplace health and safety.

	
Campus	Balga, Clarkson
Start and duration	Year 11 start and 2 years (7 terms) duration
Day	Thursday (1st year), Friday (2nd year)
Work practice	In addition to attending classes you will be required to undertake 220 hours of work placement outside of class time. The work placement must be initiated by you in partnership with your school.
You must bring/wear	 Personal Protective Equipment - steel cap safety boots, clear safety glasses, cotton drill shirt and pants, ear protection Tape measure, HB pencils, notepad
Incidental costs	Not applicable
Job outcomes	 Apprentice Carpenter Carpenter Building Supervisor
	Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in Building and Construction. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training. For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	 CPC33020 Certificate III in Bricklaying and Blocklaying CPC31020 Certificate III in Solid Plastering CPC31320 Certificate III in Wall and Floor Tiling CPC31220 Certificate III in Wall and Ceiling Lining CPC30220 Certificate III in Carpentry CPC30320 Certificate III in Concreting CPC32320 Certificate III in Stonemasonry









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CPC20211 Certificate II in Construction Pathways (Building Maintenance)

This qualification will provide you with the practical skills and knowledge to undertake a range of general manual labouring tasks on building and construction sites.

You'll learn about safe work practices, effective communication, using equipment and tools and learn practical skills like:

- How to lay bricks, prepare surfaces, render walls and lay tiles.
- Read and interpret plans
- Perform measurements and calculations

- Plan and organise work schedules
- · Apply OHS requirements in the construction industry
- · Work effectively and sustainably.

Course overview

Campus	Clarkson
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Thursday and Friday
Work practice	Not applicable
You must bring/wear	 Personal Protective Equipment - steel cap safety boots, clear safety glasses, cotton drill shirt and pants, ear protection Tape measure, HB pencils, notepad
Incidental costs	Not applicable
Job outcomes	Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in Building and Construction. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training. For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	 CPC33020 Certificate III in Bricklaying and Blocklaying CPC31020 Certificate III in Solid Plastering CPC31320 Certificate III in Wall and Floor Tiling CPC31220 Certificate III in Wall and Ceiling Lining CPC30220 Certificate III in Carpentry CPC30320 Certificate III in Concreting CPC32320 Certificate III in Stonemasonry

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MSF20313 Certificate II in Furniture Making (Cabinet Making / Furniture Making Pre-Apprenticeship)

When you complete the Certificate II in Furniture Making (Cabinet Making/Furniture Making Pre-Apprenticeship) you'll be what employers are looking for as an apprentice furniture maker or cabinet maker. You will gain the knowledge and skills to work effectively in the furnishing industry, using hand and power tools, preparing surfaces, interpreting plans, measuring, calculating the right amount of materials for the job, and workplace health and safety.

Cabinet makers work from plans or drawings to make home and office furniture, as well as make built-in cupboards and fixtures for new homes and shops. Furniture Making concentrates on the production of solid and free standing furniture.

Campus	Balga
Start and duration	Year 11 start and 2 years (7 terms) duration
Day	Thursday (1st year), Friday (2nd year)
Work practice	In addition to attending classes you will be required to undertake 162 hours of work placement outside of class time. NMTAFE staff will work with the student and school to organise work practice opportunities.
You must bring/wear	 Personal Protective Equipment - steel cap safety boots, clear safety glasses, cotton drill shirt and pants, ear protection Tape measure, HB pencils, notepad
Incidental costs	Not applicable
Job outcomes	 Apprentice Furniture Maker Apprentice Cabinet Maker Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in furniture making. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training. For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	MSF31113 Certificate III in Cabinet Making (Apprenticeship)









RTO 52786

52700WA Certificate II in Plumbing (Plumbing Pre-Apprenticeship)

This course will provide you with the practical skills and knowledge required for a career in the plumbing and servicing industry. You will learn skills in basic plumbing, how to weld using oxy-acetylene and how to cut and join sheet metal. As part of this course you will undertake a supervised work placement where you will be able to apply the skills and knowledge you have learned.

Successful completion over the two years will provide you with a Certificate II qualification and a Statement of Academic Record which will be credited toward a pathway in an apprenticeship training program.

Campus	Clarkson
Start and duration	Year 11 start and 2 years (7 terms) duration
Day	Friday
Work practice	In addition to attending classes you will be required to undertake 125 hours of work placement with a registered Plumber (Licenced Contractor) outside of class time. This will give you the opportunity to be involved in the trade and see exactly what a plumber does on a daily basis.
	NMTAFE staff will work with the student and school to organise work practice opportunities.
You must bring/wear	 First Aid Certificate - HLTAID002 Personal Protective Equipment - steel cap safety boots, clear safety glasses, cotton drill shirt and pants Writing equipment
Incidental costs	Not applicable. You will be given course materials and reference books.
Job outcomes	Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in Plumbing. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training.
	For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	CPC32413 Certificate III in Plumbing (Apprenticeship)







RTO 52786

FNS30317 Certificate III in Accounts Administration

This course is ideal if you are comfortable working with numbers and financial concepts or have good problem solving and analytical skills. It will introduce you to basic accounting skills and terminology and prepares you for a role as a payroll and/or accounts clerk.

You will learn how to complete clerical tasks such as recording and creating summaries of an organisations' financial transactions, processing journal entries, completing payroll and bank receipts and preparing, processing and maintaining financial records.

If you have an eye for figures, can think on your feet, and enjoy working with others, then this is an excellent qualification to launch you towards a highly successful and rewarding career.



14

Watch our YouTube video to find out more

Campus	Perth
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Thursday and Friday
Work practice	Not applicable
You must bring/wear	 Notebook and pens Bring your own device (optional) Calculator
Incidental costs	You will be required to purchase textbooks; more information will be provided — approximate cost \$350.00
Work place duties	Not applicable
Job outcomes	Successful completion of this qualification provides you with the opportunity to become a Payroll and/or Accounts Clerk. For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	FNS40217 Certificate IV in Accounting and Bookkeeping









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BSB31015 Certificate III in Business Administration (Legal)

This course will provide you with a basic insight into the legal system and the use of legal terminology to complete tasks ethically.

This course is taught by legal professionals and covers confidentiality and security issues, legal terminology, searching the public record, producing business documents and knowledge of the legal system.

Campus	Perth
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Thursday and Friday
Work practice	Not applicable
You must bring/wear	 Notebook and pens Bring your own device (optional) USB drive
Incidental costs	Not applicable
Job outcomes	 Legal Receptionist Receptionist Front Desk Support Staff to a legal practitioner in public or private enterprises For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	BSB42215 Certificate IV in Legal Services







RTO 52786

BSB31115 Certificate III in Business Administration (Medical)

This qualification will provide you with a variety of skills for a broad range of support staff roles within a medical environment such as, receptionist; medical clerk / typist; ward clerk; medical administrative assistant; medical assistant; and general receptionists in hospitals, medical centres, and specialist rooms.

You will learn a range of competencies and appropriate knowledge to provide support in any medical environment.



Watch our YouTube video to find out more

Campus	Perth
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Thursday and Friday
Work practice	Not applicable
You must bring/wear	 Notebook and pens Bring your own device (optional) USB drive
Incidental costs	Not applicable
Job outcomes	 Medical Receptionist Medical Records Clerk Medical Secretary For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	BSB40515 Certificate IV in Business Administration









MST20616 Certificate II in Applied Fashion Design and Technology

Start on the runway to a successful career pathway in the fashion industry whilst completing your schooling.

Learn to design and make contemporary fashion garments and begin your study pathway in fashion design. NMTAFE's well established fashion department offers a great place to learn fashion design, and combines creativity with the underpinning of practical skills in a creative studio space.

The Certificate II in Applied Fashion Design and Technology begins with the necessary building blocks to further your studies in fashion, such as garment design, textile development, pattern making, sewing, screen printing and fashion drawing. You will learn in a simulated workplace and custom design studio.



Watch our YouTube video to find out more

Campus	Perth
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	 Notebook and pens Closed in footwear Long hair must be tied back Must bring sewing kit as below to every class
Incidental costs	You will need to purchase a small sewing kit and drawing materials with approximate cost \$90 from Spotlight or Officeworks. A list of items for the kit will be supplied. Students will be expected to purchase specialist fabrics and notions over the life of the course with an expected outlay of +/- \$200 over the 2 years.
Job outcomes	Successful completion of this qualification provides you with the opportunity to become: Retail Fashion Assistant Studio Assistant Assistant to Visual Merchandiser For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	MST50116 Diploma of Applied Fashion Design and Merchandising







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MEM30619 Certificate III in Jewellery Manufacture

Learn the art of jewellery making and open up a world of possibilities

The Certificate III in Jewellery Manufacture will give you a range of bench skills required to work in the jewellery industry as a jewellery maker.

Upon successful completion, you have the potential of finding employment in a jewellery workshop undertaking further studies in Jewellery. The jewellery industry has many facets and is an exciting one, your success is dependent on your discipline to the craft, your designs and commitment to the industry.

Your Certificate III in Jewellery Manufacture is a great precursor to further study in Jewellery Design. With a higher qualification you can improve employment and earning potential and specialise in certain areas.



Watch our YouTube video to find out more

Campus	Perth
Start and duration	Year 11 start and 2 years (7 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	 Notebook and pens Must wear closed in footwear Long hair must be tied back Workshop apron – approximate cost \$20
Incidental costs	You will need to purchase tools which can be purchased from jewellery suppliers or online. A list of items and local & online suppliers will be provided. Students will be expected to purchase their ewe precious metals, gome and specialist tools as required ever the life of
	Students will be expected to purchase their own precious metals, gems and specialist tools as required over the life of the course with an expected outlay of +/- \$300 over the 2 years.
Job outcomes	Successful completion of this qualification provides you with the opportunity to become: • Jewellery Designer • Craftsperson
	For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	CUA40715 Certificate IV in Design (Jewellery Studio)









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CUA30915 Certificate III in Music Industry

This course introduces you to the exciting and challenging world of music performance and will provide you with the skills and knowledge you need to get started in the music industry.

You will focus on gaining skills in song writing and arranging, ensemble/performance and recording. You will participate in recording sessions in our studios and follow the production processes through to the completion of a demo recording.

At the end of your course, you will have gained skills in communication, critical listening, stagecraft, musical style and industry practice.

Campus	Leederville
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Thursday
Entry requirements	You will need to have basic instrumental and vocal skills if you are applying for this course.
Work practice	Not applicable
You must bring/wear	 Closed in shoes, no sandals or thongs Pens, pencils and paper Headphones USB drive
Incidental costs	Not applicable
Job outcomes	Successful completion of this qualification provides you with the opportunity to write and perform with a band or ensemble in a live or studio environment. You will learn to operate industry standard software used for music creation and production. For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	 CUA50815-AA73 Diploma of Music Industry (Performance) CUA50815-AA74 Diploma of Music Industry (Sound Production) CUA50815-AA75 Diploma of Music Industry (Music Business) CUA51015-AA94 Diploma of Screen and Media (Radio Broadcasting)







CUA31015 Certificate III in Screen and Media

There is no business like show business and there is no show without all the work going on behind the scenes. Our new and exciting Certificate III in Screen and Media combines elements of film & television and digital media. You'll gain a broad range of skills and experience that will help you find your passion in this dynamic industry.

You'll cover topics such as:

- · Screen industry trends and technology
- Foundation skills in graphics and animation

· Analytical, performance and creative skills

This course will provide you with the foundation skills required for further study or entry level employment in the screen and media industry.

Campus	Perth
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Thursday or Friday
Work practice	Not applicable
You must bring/wear	Pens, pencils, notepadUSB drive
Incidental costs	Not applicable
Job outcomes	 Audio-visual Technician Camera Operator (Film, TV, Video) Lighting Technician (Productions) Video & Sound Recorder Television Equipment Operator Special Effects Assistant Technical Production Assistant (Remote Area) Camera Assistant Sound Technician Production Assistant (Film & Television) Editing Assistant (Film & Television) For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	 CUA41215 Certificate IV in Screen and Media (Animation and Game Art) CUA41215 Certificate IV in Screen and Media (Animation and Visualisation) CUA51015 Diploma of Screen and Media (Animation and Games Art) CUA51015 Diploma of Screen and Media (Animation and Visualisation) CUA51015 Diploma of Screen and Media (Film and Television)









CHC22015 Certificate II in Community Services

Imagine being able to make a difference to people's lives every day you work. Begin your journey towards a rewarding career in Community Services with this introductory program.

This course will give you the practical skills, theoretical knowledge and confidence to continue study across the community services sector. Community Services involves working with a range of people including youth, aged, people with a disability, those with mental health or alcohol and drug issues, refugees, migrants and the homeless.

You will learn foundation skills in communication to prepare for work in community services, health and safety, and working with others. You will put these skills into practice with a short field placement. This will help you expand your knowledge and understanding in various community services areas.



Watch our YouTube video to find out more

Campus	Joondalup (Kendrew), Leederville, Midland
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Friday
Work practice	In addition to attending classes you will be required to undertake 20 hours of work placement outside of class time. This will be during Term 2 or 3 of the program. The work placement must be initiated by you in partnership with your school.
You must bring/wear	 First Aid Certificate - HLTAID011 Stationery, notebook/lecture pad USB drive
Incidental costs	You may be required to purchase text books, more information will be given on the first day. Additional material cost - approximately \$40
Job outcomes	Completing a Certificate II qualification is highly recommended to pursue a career in your chosen field.
	Possible job outcomes may include: Personal Care Assistant Personal Care Worker Personal Care Giver Home Helper Assistant Community Services Worker For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	CHC32015 Certificate III in Community Services CHC30113 Certificate III in Early Childhood Education and Care CHC33015 Certificate III in Individual Support (Ageing/Disability/Home and Community) CHC30213 Certificate III in Education Support







CHC30113 Certificate III in Early Childhood Education and Care

If you have a genuine interest and passion for the care and education of children up to the age of five then this expanding industry is for you. Our qualification will ensure you meet the high standards of education and care of children the industry demands. You'll learn how to interact and foster the development of children while working within legal requirements and ensuring the children's health and safety are not at risk.

As part of this course you'll undertake a supervised work placement where you get to use the skills and knowledge you've learned. You will need to obtain a Working with Children Check, a Federal Police Clearance and medical clearance before attending work placement. Under 18 students will be required to obtain a Federal Police Clearance and a medical clearance. You will work closely with children from different backgrounds and cultures, and provide care and support for them in various child care situations.

Campus	Joondalup (Kendrew), Leederville, Midland
Start and duration	Year 11 start and 2 years (7 terms) duration
Day	Thursday (Leederville) or Friday (Joondalup (Kendrew) or Midland)
Work practice	In addition to attending classes you will be required to undertake a work placement. You need to complete 240 hours of placement (120 with under 2's + 120 with over 2's) over the duration of your course.
	This can be undertaken one day a week or in block weeks depending on the school/student timetable. Block weeks are normally undertaken in the exam weeks. The work placement must be initiated by you in partnership with your School.
You must bring/wear	 Closed in shoes Pencil case with stationery supplies - scissors, ruler, eraser, pens, pencils, coloured texters and pencils File with file dividers and lined paper for note taking USB drive
Incidental costs	You will be required to purchase text books, more information will be given on the first day. Approximate cost of \$135.00.
Job outcomes	Successful completion of this qualification provides you with the opportunity to become an educator at an Early Learning Centre or community organisation such as a Supported Playgroup. For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	CHC50113 Diploma in Early Childhood Education and Care









CHC30213 Certificate III in Education Support

This course will provide you with a customised program in learning support to prepare you for roles such as an education assistant working in a school. You will learn to provide support to a classroom teacher for children from kindergarten to Year 12. You will learn how to implement planned education programs, assist students in their learning and development, contribute to the safety and health of students and support students with additional needs. You will also learn how to work effectively with culturally diverse students and colleagues.

As part of this qualification you will undertake a supervised work placement where you will be able to apply the skills and knowledge you have learned in a classroom setting.

Certificate III in Education Support students are required to obtain a Working with Children Check and a Nationally Coordinated Criminal History Check before attending work placement. Under 18 students will be required to obtain a Confidential Statutory Declaration.

Campus	Leederville
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Thursday or Friday
Work practice	In addition to attending classes you will be required to undertake a work placement. Students need to complete 163 hours placement over the duration of the course. This can be undertaken one day a week or in block weeks depending on the school/student timetable. Block weeks are normally undertaken in the exam weeks. The work placement must be initiated by you in partnership with your school. Workplace duties:
You must bring/wear	 Closed in shoes Pencil case with stationery supplies - scissors, ruler, eraser, pens, pencils, coloured texters and pencils File with file dividers and lined paper for note taking USB drive
Incidental costs	Not applicable
Job outcomes	Successful completion of this qualification provides you with the opportunity to become an education support assistant working with students in mainstream classrooms and students with additional needs. For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	CHC40213 Certificate IV in Education Support







UEE20511 Certificate II in Computer Assembly and Repair

If you love soldering and electronics parts, this is the perfect course for you. It will give you a foundation for further study in fields such as electrotechnology, electronics, computer assembly and servicing, radio communications, telecommunications, security and fire alarms and robotics.

Successful completion could lead to an apprenticeship or employment as a technician's trade assistant in these areas. Many employers regard basic training in electronic theory as a pre-requisite to employment. This course provides you with knowledge in basic DC circuit theory, hand skills and practical skills for the assembly, installation, repair and re-assembly of electronic and computer equipment, while working under supervision.

It provides a custom blend of DC circuit theory and engineering mathematical skills, along with electronic component identification and handling procedures. You'll also gain skills related to hand soldering, component placement and mounting onto a printed circuit board.



Watch our YouTube video to find out more

Campus	Clarkson, Midland
Start and duration	Year 11 and 2 years (6 terms) duration
Day	Thursday
Work practice	Not applicable
You must bring/wear	 Personal Protective Equipment - steel cap safety boots, clear safety glasses, cotton drill shirt and pants, ear protection Tape measure A non-programmable scientific calculator with instruction booklet
	Important - you will need to have an ENGINEERING SYMBOL FUNCTION on your calculator, which school ones don't usually have. An example of the type of calculator you will require can be found at https://edu.casio.com/products/standard/fx115ms/
Incidental costs	Not applicable
Job outcomes	Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in Electrical and Electrotechnology. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training. This qualification can also lead into a Certificate IV in Electronics and Communications.
	For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	 UEE30820 Certificate III in Electrotechnology Electrician (Apprenticeship) UEE32220 Certificate III in Air-conditioning and Refrigeration (Apprenticeship) UEE30920 Certificate III in Electronics and Communications (Apprenticeship) UEE30420 Certificate III in Data and Voice Communications (Apprenticeship) UEE31420 Certificate III in Security Equipment (Apprenticeship) UEE40720 Certificate IV in Electronics and Communications UEE30220 Certificate III in Computer Systems Equipment (Apprenticeship)









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UEE20711 Certificate II in Data and Voice Communications

When you complete the Certificate II in Data and Voice Communications, you'll be flicking the switch on a career in electronics, as a data cabler or telecommunications technician (with additional training). You will gain the knowledge and practical skills to install and maintain telecommunication cabling, secure electro technological equipment, assemble and dismantle components, use cabling drawings, standards, codes and specifications, and workplace health and safety. It includes ACMA (Australian Communications and Media Authority) requirements for open cabler registration.

This course also gives you a pathway to the Electrical industry.

On completion of the Certificate II in Data and Voice, you will have completed 75% of the units of competency in the 1st year of an Electrical apprentice program. The Electrotechnology pre apprentice course only completes 50% of the units of competency in the 1st year of an Electrical apprentice program.

	COUISE OVER VIEW	
Campus	Clarkson, East Perth	
Start and duration	Year 11 start and 2 year (7 terms) duration	
Day	Thursday	
Work practice	Not applicable	
You must bring/wear	 Personal Protective Equipment - steel cap safety boots, clear safety glasses, cotton drill shirt and pants, ear protection Pen, pencil, ruler, note book and file. A non-programmable scientific calculator with instruction booklet 	
	Important - you will need to have an ENGINEERING SYMBOL FUNCTION on your calculator, which school ones don't usually have. An example of the type of calculator you will require can be found at https://edu.casio.com/products/standard/fx115ms/	
Incidental costs	Not applicable	
Job outcomes	Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in Electronic Communications Servicing and Electrical. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training. For information about jobs and pathways, visit joboutlook.gov.au	
Study pathways	UEE40720 Certificate IV in Electronics and Communications	







UEE21911 Certificate II in Electronics

If you love soldering and electronics parts, this is the perfect course for you. It will give you a foundation for further study in fields such as electrotechnology, electronics, computer assembly and servicing, radio communications, telecommunications, security and fire alarms and robotics.

Successful completion could lead to an apprenticeship or employment as a technician's trade assistant in these areas. Many employers regard basic training in electronic theory as a pre-requisite to employment. This course provides you with knowledge in basic DC circuit theory, hand skills and practical skills for the assembly, installation, repair and re-assembly of electronic and computer equipment, while working under supervision.

It provides a custom blend of DC circuit theory and engineering mathematical skills, along with electronic component identification and handling procedures. You'll also gain skills related to hand soldering, component placement and mounting onto a printed circuit board.



Watch our YouTube video to find out more

Campus	Clarkson, Midland
Start and duration	Year 11 and 2 years (6 terms) duration
Day	Thursday
Work practice	Not applicable
You must bring/wear	 Personal Protective Equipment - steel cap safety boots, clear safety glasses, cotton drill shirt and pants, ear protection Tape measure A non-programmable scientific calculator with instruction booklet
	Important - you will need to have an ENGINEERING SYMBOL FUNCTION on your calculator, which school ones don't usually have. An example of the type of calculator you will require can be found at https://edu.casio.com/products/standard/fx115ms/
Incidental costs	Not applicable
Job outcomes	Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in Electrical and Electrotechnology. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training. This qualification can also lead into a Certificate IV in Electronics and Communications.
	For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	 UEE30820 Certificate III in Electrotechnology Electrician (Apprenticeship) UEE32220 Certificate III in Air-conditioning and Refrigeration (Apprenticeship) UEE30920 Certificate III in Electronics and Communications (Apprenticeship) UEE30420 Certificate III in Data and Voice Communications (Apprenticeship) UEE31420 Certificate III in Security Equipment (Apprenticeship) UEE40720 Certificate IV in Electronics and Communications UEE30220 Certificate III in Computer Systems Equipment (Apprenticeship)









MEM20413 Certificate II in Engineering Pathways

This course is designed as an introduction to the Metals Trades of heavy and light fabrication as well as fitting and machining.

You will gain experience in heavy fabrication (boilermaker), light fabrication (sheet metal) and fitting and machining where you will have exposure to welding and shaping metals of various thickness. You will also use hand tools, power tools as well as lathes and milling machines to manufacture engineering projects.

Course overview

Course over vie	•••
Campus	Clarkson, Midland
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Thursday and Friday
Work practice	Not applicable
You must bring/wear	Personal Protective Equipment: Steel cap safety boots Clear safety glasses Long sleeve cotton drill shirt and long work pants Ear protection
Incidental costs	Additional Material Cost: \$75.00 (payable to the school)
Job outcomes	Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in Engineering. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training. For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	 MEM30305 Certificate III in Engineering – Fabrication Trade (Light YC) (Apprenticeship) MEM30305 Certificate III in Engineering – Fabrication Trade (Heavy/Welding YH) (Apprenticeship) MEM30205 Certificate III in Engineering - Mechanical Trade (Fitting and Machining, Mechanical Fitter)

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MEM30505 Certificate III in Engineering - Technical

This qualification develops skills and knowledge in design and drafting including Computer Aided Drafting (CAD), inspection, quality control, nondestructive testing and providing technical advice. This is a good entry level qualification if you enjoy problem solving and want to develop skills in an engineering technical area.

Campus	East Perth, students will be required to attend Perth Campus in Term 1, 2023
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	 Steel cap boots Acceptable clothing (no loose clothing) Hair tied back (no long untied hair allowed in workshops) Pens, pencils for drafting, notepad, eraser, ruler Scientific calculator
Incidental costs	More information will be given on the first day. Additional material cost - \$95.00 (payable to the school), for: 2 sheets of tin plate for making a small box (hand tools) 2 x 6 meter long lengths of flat bar (50 x 5mm) aluminium to make a drill gauge Weir Project: plastic tubing, hose connectors, wood for project base, polycarbonate sheets to make the dam model, wire, glue, silastic, nuts/bolts/washers/screws
Job outcomes	Completion of this qualification provides you with the opportunity to progress towards becoming an engineering associate or an engineer (with further study). For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	 MEM40105 Certificate IV in Engineering (Computer Numerical Control/Fluid Power) MEM50212 Diploma of Engineering – Technical (Mechanical) 52725WA Diploma of Civil and Structural Engineering







52845WA Certificate II in Autonomous Workplace Operations

Gain the skills you need to begin on your path in a resource industry automated workplace. Take the first step by completing North Metropolitan TAFE's 52845WA Certificate II in Autonomous Workplace Operations

The nature of the workforce and workplace in the resources sector is undergoing rapid change. This course will provide entry level skills for school leavers; retraining for workers whose roles have become redundant and give existing workers the opportunity to gain formal recognition of their training and experience. You'll gain the skills to work in and around an autonomously operated plant, equipment and systems within the resources industry.

Training will be delivered in a combination of face to face (classroom), computer laboratory training and self paced study. You will also experience simulated work environments and observe other autonomous operations.



Watch our YouTube video to find out more

Campus	East Perth
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	Closed in shoes, long trousers and long sleeve shirt
Incidental costs	Additional material cost of \$200 (payable to the school)
Job outcomes	Prepares students for work-ready as a trainee or apprentice in an industry sector which is rapidly becoming more automated which includes but not limited to; mining, refining and oil and gas. For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	If you are looking to begin on a pathway within the mining industry, this qualification may lead to further study options such as: RII20215 Certificate II in Surface Extraction Operations RII30520 Certificate III in Mining Exploration RII20515 Certificate II in Resource Processing







22527VIC Certificate II in Integrated Technologies (Robotics Control Systems)

Are you interested in a career in robotics, automation and mechatronics?

If you want to take a hands on approach to a career in this growth industry then you'll get the skills and knowledge you need with this specialised Certificate II course. In this entry level course, learners will gain foundation skills required by industries involved with automation and robotics. The units will be taught in a very hands-on approach through two projects involving simple robotics. In addition, students will learn basic electronics, computer networking, programming, 3D printing and will be introduced to engineering drawings. Students will also gain skills in using basic hand tools.



Watch our YouTube video to find out more

Campus	Clarkson
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	 Pens, pencils, notebook A non-programmable scientific calculator with instruction booklet Important - you will need to have an ENGINEERING SYMBOL FUNCTION on your calculator, which school ones don't usually have. An example of the type of calculator you will require can be found at https://edu.casio.com/products/standard/fx115ms/ Steel cap boots Acceptable clothing (no loose clothing) Hair tied back (no long untied hair allowed in workshops)
Incidental costs	Not applicable
Job outcomes	For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	 22519VIC Certificate IV in Integrated Technologies (Robotics Control Systems MEM50212 Diploma of Engineering – Technical (Mechanical) 52725WA Diploma of Civil and Structural Engineering 52724WA Advanced Diploma of Civil and Structural UEE30820 Certificate III in Electrotechnology Electrician (Apprentice) to UEE40420 Certificate IV in Electricate IV in Electronics and Communications (Apprentice) to UEE40720 Certificate IV in Electronics and Communications









RTO 52786

CPP20116 Certificate II in Surveying and Spatial Information Services

At NMTAFE, students learn the latest developments in research and industry from expert lecturers, with real world experiences. This qualification applies to students undertaking pre-vocational training, who want to enter the workforce as an assistant to a field surveyor. The course will give you the practical skills and knowledge to work with spatial data to read and interpret maps. You will learn about safety, performing computations and the skills necessary to operate in the field.

After gaining basic surveying skills, you can transition to an entry-level job in the surveying and spatial information services sector or continue with further study in surveying at NMTAFE.

Course overview

Campus	East Perth
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	 Closed in shoes, no sandals or thongs Long pants and long sleeve shirt Wide brimmed hat (no caps) Pens, pencils and paper Scientific calculator You will be able to borrow a safety vest for the duration of the course.
Incidental costs	Not applicable. Student workbooks will be supplied.
Job outcomes	Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in Surveying. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training. For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	 CPP30221 Certificate III in Surveying and Spatial Information Services CPC40221 Certificate IV in Surveying CPP50121 Diploma of Surveying CPP60121 Advanced Diploma of Surveying

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RTO 52786

SIS30315 Certificate III in Fitness

With society becoming more conscious about staying fit and healthy, the demand for gym instructors and personal trainers is steadily increasing. NMTAFE's courses are recognised for their high standard of training by the fitness industry.

You will learn in our fully equipped commercial fitness centre and upon completion, you will have a chance of employment as a gym instructor. This course will develop your skills and knowledge in fitness appraisals, programming, nutrition, anatomy and physiology, and instruction to various client groups helping individuals achieve their fitness goals. After completing the Certificate III in Fitness, you are on the pathway to becoming an accredited Personal Trainer.

Gain these skills:

- Provide exercise instruction and gym programs
- Basic nutrition advice

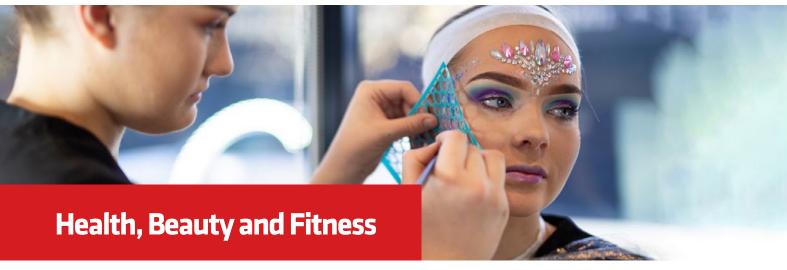
- Help people achieve their personal health and fitness goals
- · Use of a wide range of fitness equipment to deliver programs

Campus	Joondalup (Kendrew), Perth
Start and duration	Year 11 start and 2 years (5 terms) duration — SEMESTER 2, 2022 START
Day	Thursday – Joondalup (Kendrew); Friday – Perth. Additional 3 day block training in Semester 1, 2023 for both Joondalup and Perth
Work practice	Completed at NMTAFE's campus Gym's located at Joondalup (Kendrew) and Perth
You must bring/wear	 First Aid Certificate - HLTAID011 Water bottle Closed in footwear (Joggers) Appropriate attire for physical activity Pens, pencils, notebook Bring your own device (optional)
Incidental costs	Polo Shirt approximate cost - \$40
Job outcomes	Successful completion of this qualification provides you with the opportunity to become: Gym Instructor Exercise Instructor Group Exercise Instructor Employment opportunities are enhanced with further study. For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	SIS40215 Certificate IV in Fitness









RTO 52786

SHB30215 Certificate III in Make-Up

Are you ready to make the world beautiful? If you are passionate about the exciting world of make-up and would like to work in make-up studios, cosmetic retail, fashion and media sets or photography studios then this course could be the perfect one for you.

You'll gain the artistic techniques and business skills needed to start your own make-up artistry business, or work in a retail environment or in fashion as a runway specialist. You could also work in photography covering bridal and fashion or in the film and television industry.

You will also acquire the latest airbrushing techniques, an advanced skill being taught as part of this creative and artistic make-up qualification at NMTAFE. Relationships with both clients and industry are important and these aspects will be covered in your course with a focus on live salon works and engagement with industry professionals such as photographers.

Campus	Joondalup (McLarty), Perth
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Thursday or Friday
Work practice	You will be expected to provide models to demonstrate your practical skills in our live works clinic on campus.
You must bring/wear	More information will be given about specific requirements at your student orientation. Make-up brush set - approximate cost of \$120 1 towel for the bed which can also be used during make-up for the layout of products 1 gown for tanning (modesty) 1 headband Stationery - pen, notepad, file Compulsory uniform approximate cost \$110 and flat black closed in footwear. Minimal jewellery, no false nails, hair must be tied back.
Incidental costs	Additional material cost \$300 (payable to the school)
Job outcomes	 Professional Make-up Artist Freelance Make-up Artist Cosmetic Retail Assistant
	For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	 SHB30115 Certificate III in Beauty Therapy SHB40115 Certificate IV in Beauty Therapy SHB50115 Diploma of Beauty Therapy CUA51015 Diploma of Screen and Media (Creative Make-up)







HLT23215 Certificate II in Health Support Services

The Certificate II in Health Support Services will enable you to work in the health or aged care sector in a variety of different roles including hospital assistant, patient services assistant, catering staff, cleaner, gardener, stores person and ward assistant.

Throughout the course you will gain the knowledge and hands-on practical skills to work effectively with others in a team environment, communicate in the workplace and apply workplace health and safety and infection control practices. In addition, you will gain a range of skills that will enable you to work as a member of a team that provides support for the effective functioning of health services.

The Certificate II in Health Support Services can also provide you with a range of different study pathways to other courses in health including:

- · Pathology collection
- Sterilisation services
- Health Services Assistance

- Individual Support
- · Dental laboratory assisting

Campus	Joondalup (McLarty)	
Start and duration	Year 11 start and 2 years (6 terms) duration	
Day	Wednesday	
Work practice	Not applicable	
You must bring/wear	 Writing pad and pen Casual but neat attire required, no singlets or shorts, closed in footwear Bring your own device (optional) 	
Incidental costs	Polo Shirt approximate cost - \$30	
Job outcomes	 Hospital Orderly Wards Person Patient Services Assistant Nursing Support Worker Personal Care Assistant For information about jobs and pathways, visit joboutlook.gov.au	
Study pathways	 HLT37215 Certificate III in Pathology Collection HLT37015 Certificate III in Sterilisation Services HLT33015 Certificate III in Allied Health Assistance HLT33115 Certificate III in Health Services Assistance (Assisting in Nursing Work in Acute Care) CHC33015 Certificate III in Individual Support (Ageing) CHC33015 Certificate III in Individual Support (Disability) CHC33015 Certificate III in Individual Support (Home and Community) HLT35115 Certificate III in Dental Laboratory Assisting 	







HLT36015 Certificate III in Population Health

Interested in working in primary health, community health, allied health or health promotion? Then this is the qualification for you. The Australian health care sector is changing and in the future the focus for health will be away from the hospital setting and in the community. Preventative health, health screening and health education are key factors towards building a healthy society and keeping people well and out of hospital.

Complete a qualification that will prepare you to work in this diverse sector. The job and pathway opportunities can take you in many different directions including allied health, health promotion, primary care nursing, enrolled nursing, registered nursing, child health, community health, midwifery, marketing, alcohol and drug education, mental health, leisure and health, community services, disability work, aged care and youth health.

This course has a very practical focus and you will develop skills to encourage people to identify positive health related behaviours, take clinical measurements to collect information on a person's health status, provide health education, identify the social determinants of health and how they impact on individuals and communities, identify strategies and techniques to develop health education and promotional material and learn about the diverse primary care sector. Be one of the first to complete this course as an entry point into this exciting, developing area of health.

Campus	Joondalup (McLarty), Midland, Mount Lawley
Start and duration	Year 11 start and 2 years (7 terms) duration
Day	Friday (1st year), Thursday (2nd year)
Work practice	Not applicable
You must bring/wear	 Writing pad and pen Casual but neat attire required, no singlets or shorts Closed in footwear Bring your own device (optional)
Incidental costs	Polo Shirt approximate cost - \$30
Job outcomes	Support Worker in the field of Population Health/Community Development. For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	 HLT54115 Diploma of Nursing HLT43015 Certificate IV in Allied Health Assistance (Physiotherapy/Occupational Therapy) CHC43015 Certificate IV in Ageing Support CHC43115 Certificate IV in Disability HLT47115 Certificate IV in Hospital/Health Services Pharmacy Support HLT57915 Diploma of Anaesthetic Technology HLT33115 Certificate III in Health Services (Acute Care)







RTO 52786

SHB20216 Certificate II in Salon Assistant

Are you ready to begin training for an exciting career in hairdressing?

If you are passionate about the creative and dynamic world of hairdressing, then this course could be the perfect one for you. It will give you an insight into the craft of hairdressing and what to expect from working in a salon or barbershop.

Once you have successfully completed this qualification you'll have the skills and knowledge to support hairdressers as a salon assistant and you will have gained a valuable experience that will impress potential employers and may lead to employment.

You will cover topics such as:

- · Shampooing, colouring and braiding
- Maintaining hairdressing tools
- Scheduling appointments

- Merchandising
- · Workplace health and safety

NMTAFE also offers further study opportunities in hairdressing or barbering that will help you on your way to becoming a fully qualified hairdresser.

Campus	Midland
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Thursday or Friday
Work practice	In addition to attending classes you will be required to undertake 10 days of work placement outside of class time. The work placement must be initiated by you in partnership with your school.
You must bring/wear	 Compulsory uniform - black pants (no leggings or jeans), TAFE hairdressing polo shirt and flat black closed in shoes. Minimal jewellery, no false nails, hair must be tied back. Pen and exercise book.
Incidental costs	You will be required to purchase: • A Certificate II Equipment Kit at an approximate cost of \$180 • TAFE hairdressing polo shirt at an approximate cost of \$40.
Job outcomes	Salon Assistant For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	 SHB30416 Certificate III in Hairdressing SHB30516 Certificate III in Barbering









RTO 52786

SIT30516 Certificate III in Events

Do you see yourself as a creative person, a team player and an organiser? Do you like seeing people come together to have fun at parties, weddings, festivals, foodie fairs and other social events? The Certificate III in Events gives you the fundamental knowledge and practical skills to help get your foot in the door of this exciting industry that can lead you to so many different places.

Your experiences here will have you visiting real industry locations as well as participating in a range of events, planning your own event, creating displays, coordinating ticketing, running registrations and using social media for promotion and marketing.

Joondalup students: will gain experience coordinating a Morning Tea for internal customers and work on a minimum of two live events as part of their Certificate III in Events.

Perth students: focus on city-based activations and get involved in cultural events and the technical side of event set-ups first hand.



Watch our YouTube video to find out more

Course overview

Campus	Joondalup (Kendrew), Perth
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	 Bring your own device (recommended) Writing pad and pen Casual but neat attire required - no singlets or shorts Closed in footwear
Incidental costs	Joondalup Campus only — you are required to purchase and wear an Events polo shirt - \$30. Perth campus only - \$120 for field trip tickets and registration (payable to the school).
Job outcomes	Successful completion of this qualification provides you with the opportunity to become an assistant to a meetings, events, conference, exhibition, functions organiser or coordinator. Employment opportunities are enhanced with further study. For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	SIT50316 Diploma of Event Management

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RTO 52786

SIT20416 Certificate II in Kitchen Operations (Commercial Cookery/Patisserie Pre-Apprenticeship)

This program will give you the practical skills to work in kitchens in a defined range cookery skills and food preparation. You will gain a wide range of cookery skills which can be used in various establishments where food is prepared and served and it will provide you with a pathway to work in kitchen operations in organisations including restaurants, hotels, clubs, pubs, cafés, cafeterias, coffee shops, care facilities and schools.

Course overvie	-ourse over view	
Campus	Joondalup (Kendrew)	
Start and duration	Year 11 and 2 years (6 terms) duration	
Day	Friday	
Work practice	In addition to attending classes you will be required to undertake 163 hours of work placement. The work placement will be arranged by NMTAFE staff in partnership with the school.	
You must bring/wear	 Writing pad and pen White chef's jacket with white buttons White 3/4 length apron Chef check pants White neck tie White skull cap chef's hat Plain black polo shirt Fully enclosed black leather safety shoes / boots Approximate cost of full outfit is \$147.00	
Incidental costs	Not applicable	
Job outcomes	Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in Commercial Cookery. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training.	
	For information about jobs and pathways, visit <u>joboutlook.gov.au</u>	
Study pathways	SIT30616 Certificate III in HospitalitySIT30816 Certificate III in Commercial Cookery	









RTO 52786

SIT30116 Certificate III in Tourism

Jump on board to an exciting career in tourism. Gain the basic skills and knowledge to work in various tourism job roles. A career in tourism, a growth industry, is very rewarding and with this Certificate III in Tourism you will have the skills you need to work in visitor information services, hotel guest services and tourism operations.

You could be out in the field helping visitors experience all the top holiday spots or creating tours that they will remember forever or working in an international hotel providing guest information services.

North Metropolitan TAFE is the leading provider of travel and tourism studies in WA.



Watch our YouTube video to find out more

Campus	Perth
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	 USB drive Writing pad and pen Casual but neat attire – no singlets or shorts Closed in footwear
Incidental costs	Additional material cost - \$200 for field trip tickets and registration (payable to the school).
Job outcomes	 Successful completion of this qualification provides you with the opportunity to become: Tourism Visitor Centre Information Officer Tourism Reservations Sales Agent Tour Company Representative Tourism Customer Service Attendant Employment at Theme Parks and Tourist Attractions Hotel Front of House Guest Services (Hotel / Resort) Museum / Gallery Attendant
	For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	 SIT30216 Certificate III in Travel SIT50116 Diploma of Travel and Tourism Management







MSL20118 Certificate II in Sampling and Measurement

Competent laboratory personnel are in high demand in a vast range of industries. You could work in laboratories in a range of dynamic fields such as biomedical, pharmaceutical, cosmetics, medical, mining, petroleum, agriculture, physics, chemical, environmental, food or forensics.

Examples of the work of sampler/testers include:

- Field Officer working in environmental monitoring may visit a catchment area to collect water samples
- Sampler/Testers take air samples for testing for microbial monitoring of air conditioning or cooling towers
- Assist Laboratory Technicians in chemical/food/biological laboratories

Course overview

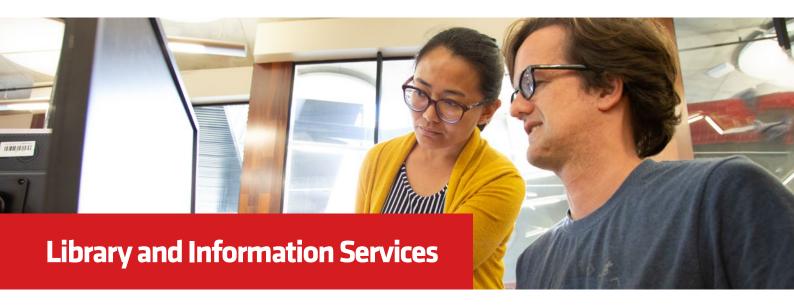
Campus	East Perth
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	 Closed in shoes, no sandals or thongs Clear safety glasses Long pants Hair tied back Pens, pencils and paper Scientific calculator You will be able to borrow a lab coat for the duration of the course. More info on dress requirements will be given on the first day.
Incidental costs	Not applicable
Job outcomes	 Field Assistant Laboratory Attendant Sampler Tester Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in Laboratory Skills. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training. For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	 MSL30118 Certificate III in Laboratory Skills AHC31416 Certificate III in Conservation and Land Management MEM30505 Certificate III in Engineering - Technical



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BSB31215 Certificate III in Library and Information Services

Connect with people, engage with information and promote literacy and the value of libraries in the community.

Our Certificate III will give you the skills and knowledge to assist in the organisation and operation of systems for handling recorded material - ultimately helping clients gain access to information. This course, based at our Perth campus located alongside the State Library of Western Australia, has a strong customer service focus, and provides learning opportunities through practical hands-on activities, industry visits and guest speakers. Your lecturers in this course are library professionals, up-to-date with industry best practice and with strong connections with local library staff and organisations.

This is an ever growing and changing sector and is a vital component across various industries.

Campus	Perth
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	 USB Notebook and pen Attire: Smart casual with closed in shoes
Incidental costs	Not applicable
Job outcomes	 Library Assistant Library Attendant Library Clerk Library Officer For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	BSB42115 Certificate IV in Library and Information Services BSB52115 Diploma of Library and Information Services







ICT30120 Certificate III in Information Technology (Network Administration)

This qualification provides you with the skills and knowledge to support information technology activities in the workplace across a range of Information Communication Technology areas including technical support and network administration.

You will learn programming techniques and how to configure, secure and test system software for a small home office network or small to medium business network.



Watch our YouTube video to find out more

Campus	Joondalup (Kendrew)
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	 Pens, pencils, notepad External HDD or SSD drive - 1 TB approx. More information will be given on the first day.
Incidental costs	Not applicable
Job outcomes	 Help Desk Officer IT Technician Maintenance Technician PC Support Specialist For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	 ICT40120 Certificate IV in Information Technology 22334VIC Certificate IV in Cyber Security







ICT30120 Certificate III in Information Technology (Cyber Security)

If you love computers and are not afraid of the challenges being presented by the dark web; you are probably already excited about the idea of building a career in the vitally important field of Cyber Security. If so, this is the perfect course for gaining those all-important practical skills that you need to help get you started.

In this nationally recognised Certificate III program, you will learn the fundamentals of networking security and design in our Cisco accredited program; system configuration and hardening; and Network Operating System management and protection. You can pathway into higher levels, in a hands-on practical environment, for the Networking and Cyber Security qualifications.



Watch our YouTube video to find out more

Course overview

Campus	Joondalup (Kendrew)
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	 Pens, pencils, notepad External HDD or SSD drive - 1 TB approx. More information will be given on the first day.
Incidental costs	Not applicable
Job outcomes	 Cyber Awareness Representative IT Technician Maintenance Technician PC Support Specialist For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	 ICT40120 Certificate IV in Information Technology 22334VIC Certificate IV in Cyber Security

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RTO 52786

52825WA Certificate II in Building and Construction (Pathway - Para Professional)

This program will allow you to gain knowledge in non-trade job roles available in the building industry, such as estimating, drafting (computer aided drafting), sustainability, construction materials and methods. It includes work placement in a construction office environment. Once completed you could then work in a traineeship, or continue training in a VET pathway, shown below.



Watch our YouTube video to find out more

Campus	Double
Campus	Perth
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Thursday
Work practice	In addition to attending classes you will be required to undertake 110 hours (55 hours in Year 11 + 55 hours in Year 12) of work placement outside of class time.
	The work placement must be initiated by you in partnership with your school.
You must bring/wear	 USB drive Writing pad and pen Casual but neat attire Closed in footwear
Incidental costs	Not applicable
Job outcomes	Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in Building and Construction. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training. For information about jobs and pathways, visit joboutlook.gov.au
Study pathways	 52757WA Certificate IV in Residential Building Drafting CPC40110 Certificate IV in Building and Construction (Building) CPC50210 Diploma of Building and Construction (Building) (Builder's Registration)











SIS30115 Certificate III in Sport and Recreation

Athlete Development Centre

NMTAFE delivers a range of qualifications in sport from the Certificate III in Sport and Recreation, Certificate IV in Sport Development, and Diploma of Sport. With strong partnerships in the sports industry, students receive relevant and industry-standard training to prepare them for employment in recreation centers, sporting organisations, and sports clubs. We are offering this unique program again in 2022. The Certificate III in Sport and Recreation, along with your WACE, will ensure you are well prepared for entry into the Certificate IV in Sport Development and/or the Certificate III and IV in Fitness.

After gaining skills in sports coaching, umpiring, sports conditioning, social media, sports competitions, and working professionally in sport, you can transition to an entry-level job as sport and recreation assistant, recreation officer, leisure services officer, or community activities officer or continue with further study in sport and/or fitness at NMTAFE.

Course overview

Campus	Leederville
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Friday
Eligibility	You must be completing Year 11 or 12 in 2022 and be on track to meet minimum requirements for WACE.
	There are no pre-requisites for the course, but ideally you will be completing Physical Education Studies or have previously attained a Certificate II in Sport and Recreation.
	Due to the fast paced nature of the course, it is recommended that you have a minimum 2 years previous and ongoing experience as: a player, coach or official in a sporting club; oran active member of a gym/fitness centre.
Work practice	Not applicable
You must bring/wear	 First Aid Certificate – HLTAID003 Hat, water bottle, closed in footwear (running shoes), appropriate attire for physical activity, whistle TAFE polo shirt – approximate cost \$40 Pens, pencils, notebook
Course fee	• \$3321 (2021 course fee)
Incidental costs	Student workbooks will be supplied, that cover all the learning materials
Job outcomes	Successful completion of this qualification provides you with the opportunity to gain entry-level work in the sport and recreation industry. For information about jobs and pathways, visit joboutlook.gov.au
Pathways	Job role opportunities within sporting grounds or complexes, leisure, aquatic and community recreation centres. In addition, on successful completion of the Certificate III in Sport & Recreation, graduates may transition into the full time SIS40419 Certificate IV in Sport Development or Cert III in Fitness.

Further information

E VETDSS@nmtafe.wa.edu.au | T 1300 300 822









RTO: 52786

General enquiries/course information

🗘 1300 300 822 | @ enquiry@nmtafe.wa.edu.au | 🌐 northmetrotafe.wa.edu.au

Postal address

Morth Metropolitan TAFE, Locked Bag 6, Northbridge, Western Australia 6865

Please note: All course information is correct at time of printing. For the most up to date information on all courses and study options, go to northmetrotafe.wa.edu.au 🗷