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2023 COURSE GUIDE

**VET DELIVERED TO
SECONDARY STUDENTS**






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Please note all course information is correct at time of printing. For the most up to date information on all courses and study options, go to northmetrotafe.wa.edu.au 

* As part of our **Disability Access and Inclusion Plan**, this document is available in alternative formats upon request, including electronic format (USB, CD, emailed) hardcopy (standard and large print) audio format and on the North Metropolitan TAFE website.

Overview for parents and students

This brochure contains information on courses offered by North Metropolitan TAFE as Vocational Education and Training Delivered to Secondary Students (VETDSS).

What is VETDSS?

VETDSS is a program delivered to Year 11 and Year 12 school students as part of the Western Australian Certificate of Education (WACE).

VETDSS courses are specifically chosen to provide students with clear career pathways after high school. VETDSS courses give students practical skills and an understanding of what to expect from the workplace and, once completed, may provide credits towards other nationally recognised qualifications, or lead to employment.

North Metropolitan TAFE (NMTAFE) offers a range of courses and pre-apprenticeships as part of our VETDSS programs.

Why choose VETDSS?

- Gain a nationally accredited VET qualification and units of competency while completing your WACE;
- Develop practical, industry specific employability skills;
- Gain an understanding of the world of work, providing you with valuable experience to assist with planning and pursuing your career pathways; and
- Attend a NMTAFE campus one or two days per week to complete your course and participate in your normal school program on the other days.

Eligibility

NMTAFE offers VETDSS courses to all secondary school students throughout the Perth metropolitan area.

To be eligible to apply you must be:

- Completing Year 11 or 12 in 2023.
- An Australian Citizen, Permanent Resident or temporary resident holding one of the following visa types:
 - » Sub-class 309, 444, 785, 790 or 820 visa;
 - » Secondary holder of a temporary visa of sub-class 457; or
 - » Bridging Visa E (subclasses 050 and 051) where the visa holder has made a valid application for a visa of subclass 785 or 790.

Fees and charges

Secondary school students undertaking VET courses as part of their secondary education including pre-apprenticeships in schools (PAIS) courses are exempt from tuition, resource and enrolment fees (excludes Fee for Service courses). However

depending on the chosen course students may be required to pay incidental fees, obtain a First Aid Certificate from an external Registered Training Organisation such as St John, purchase a uniform, protective equipment, text books or trade equipment/tools.

How to apply for a VETDSS program

Please contact the VET Coordinator at your school for information on how to apply.

Applications for 2023 open Monday 18 July 2022 and close Wednesday 31 August 2022.

Our VET Delivered to Secondary Students courses are extremely competitive, therefore it is recommended you provide as much evidence as possible to support your application. These documents must be uploaded when applying through our online application system.

To complete the application you will need:

- Western Australian Student number (WASN). This can be found on your school report or speak with your school's VET Coordinator;
- Unique Student Identifier (USI) number. If you have not already created an USI then you will need to visit www.usi.gov.au/your-usi/create-usi;
- Year 10 or 11 school report in an electronic format i.e. PDF ('C' grade or above in General Mathematics and English is required for all programs);
- OLNA (Online Literacy and Numeracy Assessment) Report (if applicable);
- Parent/guardian email address and mobile phone number; and
- A Student Statement outlining why you should be selected to participate in the course (please note there is a limit of 500 characters that can be entered in this section).

The school will be asked to endorse and support the application before the selection program begins. For more information, please contact your school VET coordinator.

For further information regarding our VETDSS program, please contact

E VETDSS@nmtafe.wa.edu.au

Please note the delivery of VETDSS courses is subject to sufficient enrolment numbers and contingent on the support of the Department of Training and Workforce Development and although we do not anticipate (at this stage) any changes, we will not be able to confirm that these courses will run until late in 2022.



General Information

NMTAFE is the premier training organisation servicing the inner city and northern metropolitan area of Perth, with campuses in Perth, Mount Lawley, Leederville, East Perth, Nedlands, Joondalup, Clarkson, Balga and Midland.

Attending a VET Delivered to Secondary Students course

You are responsible for your own transport arrangements to and from the NMTAFE campuses.

You are also responsible for ensuring that you attend all scheduled classes, including those that may occur on a school designated pupil free day. Attendance will be recorded and any absences are reported to your school. The school's VET Coordinator will be contacted to discuss the appropriateness of a student continuing if there are repeated absences.

You are required to inform your lecturer in advance if you will be absent from any scheduled classes. Poor attendance may mean withdrawal from the course.

Student responsibilities

As a student attending a VET Delivered to Secondary Students course at NMTAFE, you will have the opportunity to learn in an adult environment with students of all ages and diverse backgrounds.

There is an expectation that when attending classes you will assume a greater responsibility for your own care and safety than may be the case when attending school.

As with all students enrolled at NMTAFE, you are expected to adhere to the [Student Code of Conduct](#).

While attending NMTAFE, you are under the supervision of the lecturer taking the class.

You will not be supervised during break times.

You are expected to remain within the college grounds unless you provide your lecturer with written notification from a parent/guardian or the school that you intend to leave the college during break times or earlier than the advertised class finish time.

Work experience

Some courses may involve work practice/experience to support the learning program. Under each course you will find details of any work practice requirements. You will be required to document work practice hours and provide your lecturer with a copy of your logbook. You will be responsible for arranging your own transport to and from the workplace.

What you will need to bring

Under each course you will find a list of items that you will need to bring with you to complete the course.

What you will need to wear

You are not required to wear your school uniform when on campus but you are expected to dress appropriately. Where special or protective clothing and/or footwear is required, it must be worn without exception. If you forget to bring protective clothing you will be excluded from the campus workshops/classes and your school will be informed.

Campuses

Balga

Our Balga campus is a hub of building and construction training where you can specialise in trades including bricklaying, carpentry, electrical, glazing, plumbing, plastering, tiling and craft trades, just to name a few.

Balga is also home to lots of our international and migrant students who are learning English skills through the Adult Migrant English Program and the Skills for Education and Employment program.

This lively and diverse campus is also set for an upgrade, with a \$32 million investment into new facilities and buildings as part of the State Government's Rebuilding our TAFEs program.

Clarkson

Our state-of-the-art Clarkson campus is our main facility for trades training in Perth's northern suburbs, with a special focus on pre-apprenticeship courses including bricklaying, plastering, tiling, carpentry, joinery, metal fabrication, electrical trades, and more.

The campus is accessible via bus services from Clarkson train station.

East Perth

Located in the bustling business district, our East Perth campus is close to local cafes, shops and public transport, including the free CAT buses.

Specialising in sustainability and renewable energy, building and construction, mining, surveying, engineering, science and technology training, our East Perth campus is our resources industry precinct. The campus is also home to two of our centres of specialisation, our Mining and Green Skills Training Centres.

Joondalup (Kendrew)

Our Joondalup campus enjoys a tranquil lakeside location, set among the birds, kangaroos and colourful native flora. We are also co-located with ECU, the WA Police Academy and the City of Joondalup in the Joondalup Innovation Hub.

Only a short walk from Joondalup's central business and shopping district, with convenient access to Joondalup bus and train station, connecting you to the city in less than 25 minutes.

Joondalup (McLarty)

Located on McLarty Ave in Joondalup, this campus specialises in health and wellness training. Featuring a state-of-the-art simulation hospital, the facility gives our enrolled nursing and health students a strong understanding of what it's like to work in a hospital environment. It is fully functional and even has the capability to operate as an independent hospital if required in an emergency.

The campus is conveniently located within a five minute walk from Joondalup train and bus station and Lakeside Joondalup.

Leederville

Located in the heart of Leederville, our campus is close to cafes, restaurants, shops and is just a short walk from the train station.

This campus has a special focus on human services, with training offered in community services, education, early childhood care, aged care, disability services, youth work and mental health.

Our creative music students also learn at this campus in our industry standard professional recording studio and live performance venue with full staging, lighting and sound production. We even host our very own student radio station, BOOM Radio, from this campus.

Midland

Our Midland campus is just five minutes from Midland station and the central shopping district, surrounded by the Blackadder and Woodbridge creeks in the hearth of Perth's Swan Valley region.

The campus is a specialist METRONET Trades Training Centre, providing training to support the specific technical and support skills required for rail car manufacturing and METRONET maintenance.

Midland campus also features purpose built trade workshops, hairdressing salon, an operational nursery, and a conservation and land management site.

Mount Lawley

Mount Lawley campus is conveniently located just a five minute walk from the bustling Beaufort Street café strip and close to public transport.

Known for its focus on health services, our campus features a state-of-the-art simulation hospital. The facility gives our enrolled nursing and health students a strong understanding of what it's like to work in a hospital environment.

Campuses (cont.)

Perth

The vibrant Perth campus is located in the centre of the cultural area of Northbridge and close to the heart of the city.

Perth comprises of five main buildings, each with excellent facilities that are all located in and around Aberdeen Street, just off William Street. The campus houses centres of specialisation in building and engineering, creative Industries, travel and tourism and english language and other languages.

The building at 30 Aberdeen Street houses training portfolios for the key skill areas of engineering, architecture design and building, and programs for the lifestyle industries including high tech massage and beauty therapy treatment rooms.

Balga

18 Loxwood Road, Balga

Clarkson

6 Harmony Avenue, Clarkson

East Perth

140 Royal Street, East Perth

Joondalup

35 Kendrew Crescent, Joondalup
63 McLarty Avenue, Joondalup

Leederville

Corner of Richmond and Oxford Street,
Leederville

Midland

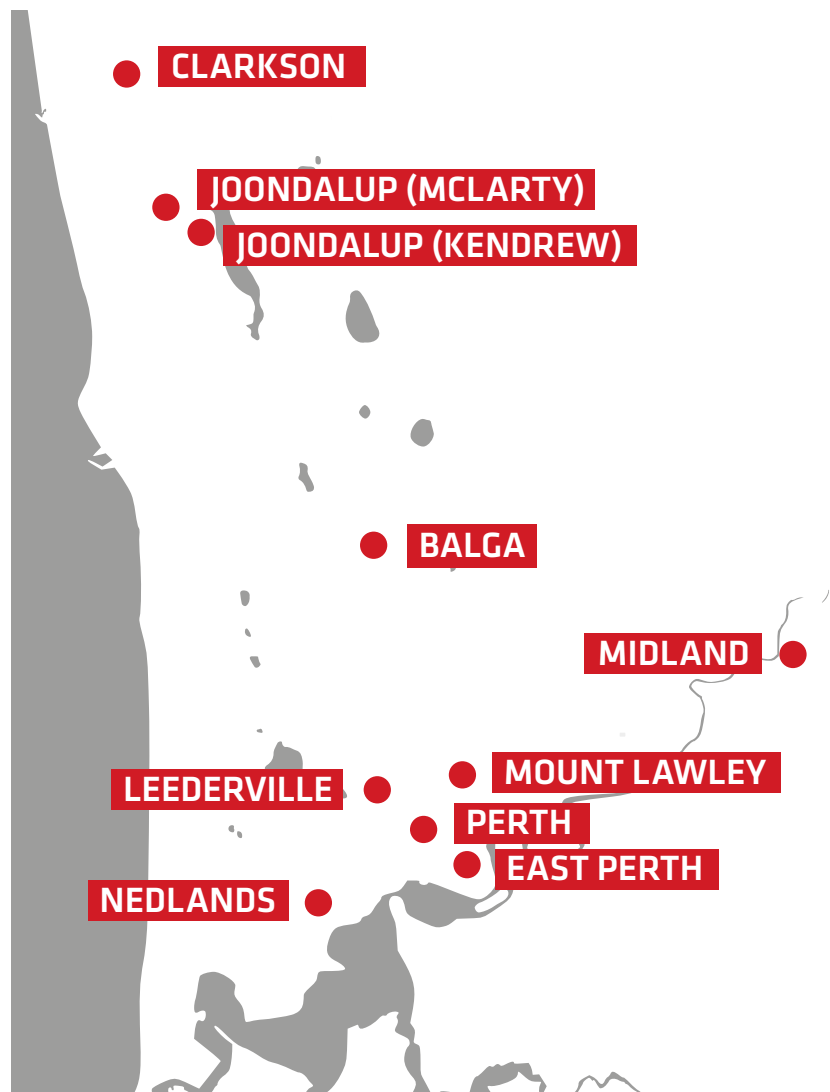
Corner of Lloyd Street and
Eddie Barron Drive, Midland

Mount Lawley

Corner of Lord and Harold Streets,
Mount Lawley

Perth

12 Aberdeen Street, Perth
19 Aberdeen Street, Perth
25 Aberdeen Street, Perth
30 Aberdeen Street, Perth
133 Newcastle Street, Perth





Courses

The following courses have been selected by the College to offer secondary school students both a breadth in choice and a clear pathway into post-school training options that provide strong future employment opportunities.

National code and course name	Duration	Day/s	Campus
Automotive			
AUR20720 Certificate II in Automotive Vocational Preparation	3 terms	Thursday or Friday	Midland
Building and Construction			
52893WA Certificate II in Building and Construction (Pathway - Carpentry)	6 terms	Thursday (1st year) Friday (2nd year)	Balga, Clarkson
CPC20220 Certificate II in Construction Pathways (Building Maintenance)	3 terms	Thursday and Friday	Clarkson
MSF20313 Certificate II in Furniture Making (Cabinet Making / Furniture Making Pre-Apprenticeship)	3 terms	Thursday and Friday	Balga
	6 terms	Thursday (1st year) Friday (2nd year)	Balga
52887WA Certificate II in Plumbing (Plumbing Pre-Apprenticeship)	7 terms	Friday	Clarkson
Business and Finance			
FNS30317 Certificate III in Accounts Administration	3 terms	Thursday and Friday	Perth
BSB30320 Certificate III in Legal Services	3 terms	Thursday and Friday	Perth
BSB30120 Certificate III in Business	3 terms	Thursday and Friday	Perth, Midland
BSB30120 Certificate III in Business (Medical Administration)	3 terms	Thursday and Friday	Perth
Creative Industries			
MST20616 Certificate II in Applied Fashion Design and Technology	6 terms	Thursday	Perth
CUA30920 Certificate III in Music	6 terms	Friday	Leederville
CUA31020 Certificate III in Screen and Media (Film & Television)	3 terms	Thursday or Friday	Perth
CUA31020 Certificate III in Screen and Media (Animation & Game Art)	3 terms	Friday	Perth
CUA30620 Certificate III in Arts and Cultural Administration	6 terms	Friday	Perth
ICP20120 Certificate II in Printing and Graphic Arts	6 terms	Thursday	Perth
CUA30720 Certificate III in Design Fundamentals (Jewellery Design)	6 terms	Friday	Perth
CUA30720 Certificate III in Design Fundamentals	6 terms	Friday	Perth
Education and Community Services			
CHC22015 Certificate II in Community Services	3 terms	Friday	Leederville, Joondalup (Kendrew), Midland
CHC30121 Certificate III in Early Childhood Education and Care	7 terms	Thursday and Friday	Leederville, Joondalup (Kendrew), Midland
CHC30221 Certificate III in School Based Education Support	6 terms	Thursday or Friday	Leederville

Courses (cont.)

National code and course name	Duration	Day/s	Campus
Electrical and Electrotechnology			
UEE20520 Certificate II in Computer Assembly and Repair	6 terms	Friday	Clarkson, Midland
UEE21920 Certificate II in Electronics	6 terms	Friday	Clarkson, Midland
Engineering and Mining			
MEM20413 Certificate II in Engineering Pathways	3 terms	Thursday and Friday	Clarkson, Midland
MEM30505 Certificate III in Engineering - Technical	6 terms	Friday	East Perth (1st year), Perth (2nd year)
52845WA Certificate II in Autonomous Workplace Operations	3 terms	Friday	East Perth
22527VIC Certificate II in Integrated Technologies (Robotics Control Systems)	6 terms	Tuesday	Clarkson
CPP20121 Certificate II in Surveying and Spatial Information Services	3 terms	Friday	East Perth
Health, Beauty and Fitness			
SIS30321 Certificate III in Fitness	5 terms	Thursday Friday	Perth Joondalup (Kendrew)
SHB30215 Certificate III in Make-Up	6 terms	Thursday or Friday	Joondalup (McLarty), Perth
HLT36015 Certificate III in Population Health	7 terms	Friday (1st year) Thursday (2nd year)	Joondalup (McLarty), Midland, Mount Lawley
SHB20216 Certificate II in Salon Assistant	3 terms	Thursday	Balga, Midland
52895WA Certificate IV in Preparation for Health and Nursing Studies	6 terms	Friday	Mount Lawley
Horticulture and Conservation			
AHC20416 Certificate II in Horticulture	4 terms	Thursday	Joondalup (Kendrew)
Hospitality, Tourism and Events			
SIT20416 Certificate II in Kitchen Operations (Commercial Cookery/Patisserie Pre-Apprenticeship)	6 terms	Friday	Joondalup (Kendrew)
SIT20316 Certificate II in Hospitality	6 terms	Friday	Joondalup (Kendrew), Perth
SIT30516 Certificate III in Events	6 terms	Friday	Joondalup (Kendrew), Perth
SIT30116 Certificate III in Tourism	6 terms	Friday	Perth
Laboratory Operations			
MSL20118 Certificate II in Sampling and Measurement	3 terms	Friday	East Perth
Library and Information Services			
BSB30420 Certificate III in Library and Information Services	6 terms	Friday	Perth
Networking and Security			
ICT30120 Certificate III in Information Technology (Cyber Security)	6 terms	Friday	Joondalup (Kendrew)
Residential Building Drafting			
52825WA Certificate II in Building and Construction (Pathway - Para Professional)	6 terms	Thursday	Perth

Fee For Service courses

National code and course name	Duration	Day	Campus	Cost
SIS30115 Certificate III in Sport and Recreation	3 terms	Friday	Leederville	\$3581*

Please be aware that delivery of these courses is subject to sufficient enrolment numbers and contingent on the support of the Department of Training and Workforce Development and although we do not anticipate (at this stage) any changes, we will not be able to confirm that these courses will run until late in 2022.

* 2022 course fee



Automotive



AUR20720 Certificate II in Automotive Vocational Preparation

The Certificate II in Automotive Vocational Preparation is an introduction into servicing, minor maintenance and repair of an automotive vehicle such as cars, identifying and inspecting mechanical and electrical components and systems of light vehicles, using and maintaining tools and equipment, workplace safety and more.

As an automotive student at NMTAFE you will enjoy access to an array of up to date automotive repair and diagnostic equipment and specialised workrooms and workshops. There is a current and emerging skills shortage in automotive which will lead to a greater chance of gaining employment in this industry.

Course overview

Campus	Midland
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Thursday or Friday
Work practice	Not applicable, however work experience placements are recommended. The work placement must be initiated by you in partnership with your school.
You must bring/wear	<ul style="list-style-type: none"> Personal Protective Equipment - steel cap work boots, safety glasses, long cotton work wear trousers and a cotton collared shirt Pens, pencils and an A4 folder
Incidental costs	Not applicable
Job outcomes	Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in Automotive. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training.
Study pathways	<p>Pathways include but are not limited to:</p> <ul style="list-style-type: none"> AUR20520 - Certificate II in Automotive Servicing Technology AUR30620 - Certificate III in Light Vehicle Mechanical Technology AUR20420 - Certificate II in Automotive Electrical Technology AUR30320 - Certificate III in Automotive Electrical Technology



Building and Construction

52893WA Certificate II in Building and Construction (Pathway - Carpentry)

Do you have a burning desire to work with wood or in the construction industry? When you complete the Certificate II in Building and Construction you'll be what employers are looking for as an apprentice carpenter and joiner.

Many employers now prefer apprenticeship applicants to have completed a qualification and this course will give you the skills, knowledge and behaviours to prepare you and make you more competitive when applying for apprenticeship positions. It will give you a better chance of gaining an apprenticeship and a flying start in learning a trade.

You will learn to use hand and power tools; construct wall frames; install flooring; interpret plans; measure and calculate the right amount of materials for the job; levelling operations; work with scaffolding safely at heights; and workplace health and safety.

Course overview

Campus	Balga, Clarkson
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Thursday (1st year), Friday (2nd year)
Work practice	In addition to attending classes you will be required to undertake 110 hours of work placement outside of class time. The work placement must be initiated by you in partnership with your school.
You must bring/wear	<ul style="list-style-type: none"> Personal Protective Equipment - steel cap safety boots, clear safety glasses, cotton drill shirt and pants, ear protection Tape measure, HB pencils, notepad
Incidental costs	Additional material cost \$100 (payable to the school)
Job outcomes	<ul style="list-style-type: none"> Apprentice Carpenter Carpenter Building Supervisor <p>Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in Building and Construction. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training.</p>
Study pathways	<ul style="list-style-type: none"> CPC33020 Certificate III in Bricklaying and Blocklaying CPC31020 Certificate III in Solid Plastering CPC31320 Certificate III in Wall and Floor Tiling CPC31220 Certificate III in Wall and Ceiling Lining CPC30220 Certificate III in Carpentry CPC30320 Certificate III in Concreting CPC32320 Certificate III in Stonemasonry



Building and Construction

CPC2020 Certificate II in Construction Pathways (Building Maintenance)

This qualification will provide you with the practical skills and knowledge to undertake a range of general manual labouring tasks on building and construction sites.

You'll learn about safe work practices, effective communication, using equipment and tools and learn practical skills like:

- How to lay bricks, prepare surfaces, render walls and lay tiles
- Read and interpret plans
- Perform measurements and calculations
- Plan and organise work schedules
- Apply OHS requirements in the construction industry
- Work effectively and sustainably.

Course overview

Campus	Clarkson
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Thursday AND Friday
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> • Personal Protective Equipment - steel cap safety boots, clear safety glasses, cotton drill shirt and pants, ear protection • Tape measure, HB pencils, notepad
Incidental costs	Not applicable
Job outcomes	Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in Building and Construction. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/ traineeship training.
Study pathways	<ul style="list-style-type: none"> • CPC33020 Certificate III in Bricklaying and Blocklaying • CPC31020 Certificate III in Solid Plastering • CPC31320 Certificate III in Wall and Floor Tiling • CPC31220 Certificate III in Wall and Ceiling Lining • CPC30220 Certificate III in Carpentry • CPC30320 Certificate III in Concreting • CPC32320 Certificate III in Stonemasonry



Building and Construction



MSF20313 Certificate II in Furniture Making (Cabinet Making / Furniture Making Pre-Apprenticeship)

When you complete the Certificate II in Furniture Making (Cabinet Making/Furniture Making Pre-Apprenticeship) you'll be what employers are looking for as an apprentice furniture maker or cabinet maker. You will gain the knowledge and skills to work effectively in the furnishing industry, using hand and power tools, preparing surfaces, interpreting plans, measuring, calculating the right amount of materials for the job, and workplace health and safety.

Cabinet makers work from plans or drawings to make home and office furniture, as well as make built-in cupboards and fixtures for new homes and shops. Furniture Making concentrates on the production of solid and free standing furniture.

Course overview

Campus	Balga
Start and duration	Year 11 start and 2 years (6 terms) duration Year 12 start and 1 year (3 terms) duration
Day	Year 11: Thursday (1st year), Friday (2nd year) Year 12: Thursday AND Friday
Work practice	In addition to attending classes you will be required to undertake 150 hours of work placement outside of class time. NMTAFE staff will work with the student and school to organise work practice opportunities.
You must bring/wear	<ul style="list-style-type: none"> Personal Protective Equipment - steel cap safety boots, clear safety glasses, cotton drill shirt and pants, ear protection Tape measure, HB pencils, notepad
Incidental costs	Not applicable
Job outcomes	<ul style="list-style-type: none"> Apprentice Furniture Maker Apprentice Cabinet Maker <p>Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in furniture making. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training.</p>
Study pathways	MSF31113 Certificate III in Cabinet Making (Apprenticeship)



Building and Construction

52887WA Certificate II in Plumbing (Plumbing Pre-Apprenticeship)

This course will provide you with the practical skills and knowledge required for a career in the plumbing and servicing industry. You will learn skills in basic plumbing, how to weld using oxy-acetylene and how to cut and join sheet metal. As part of this course you will undertake a supervised work placement where you will be able to apply the skills and knowledge you have learned.

Successful completion over the two years will provide you with a Certificate II qualification and a Statement of Academic Record which will be credited toward a pathway in an apprenticeship training program.

Course overview

Campus	Clarkson
Start and duration	Year 11 start and 2 years (7 terms) duration
Day	Friday
Work practice	In addition to attending classes you will be required to undertake 150 hours of work placement with a registered Plumber (Licenced Contractor) outside of class time. This will give you the opportunity to be involved in the trade and see exactly what a plumber does on a daily basis. NMTAFE staff will work with the student and school to organise work practice opportunities.
You must bring/wear	<ul style="list-style-type: none"> Personal Protective Equipment - steel cap safety boots, clear safety glasses, cotton drill shirt and pants Writing equipment
Incidental costs	Not applicable. You will be given course materials and reference books.
Job outcomes	Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in Plumbing. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training.
Study pathways	CPC32420 Certificate III in Plumbing



Business and Finance

FNS30317 Certificate III in Accounts Administration

This course is ideal if you are comfortable working with numbers and financial concepts or have good problem solving and analytical skills. It will introduce you to basic accounting skills and terminology and prepares you for a role as a payroll and/or accounts clerk.

You will learn how to complete clerical tasks such as recording and creating summaries of an organisations' financial transactions, processing journal entries, completing payroll and bank receipts and preparing, processing and maintaining financial records.

If you have an eye for figures, can think on your feet, and enjoy working with others, then this is an excellent qualification to launch you towards a highly successful and rewarding career.

 [Watch our YouTube video to find out more](#)

Course overview

Campus	Perth
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Thursday AND Friday
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> • Notebook and pens • Bring your own device (optional). Students will require access to a PC or laptop outside of class time. • Calculator • Mobile phone
Incidental costs	You will be required to purchase textbooks; more information will be provided – approximate cost \$350.00
Work place duties	Not applicable
Job outcomes	Successful completion of this qualification provides you with the opportunity to become a Payroll and/or Accounts Clerk.
Study pathways	FNS40217 Certificate IV in Accounting and Bookkeeping



Business and Finance

BSB30120 Certificate III in Business

Get ready to establish your career in business with this new and exciting qualification. This course will enable you to learn and use in-demand skills practiced across a wide range of industries and you'll gain skills and knowledge needed to work in various roles in a wide variety of business settings. This is a great foundation course into the business world.

While studying in our simulated work environment you'll learn how to work in teams, empower your creative and critical thinking and learn to use sustainable work practices. You will also explore the importance of workplace wellness and safety, learn and deliver excellent customer service and the creation of a variety of business and digital documents using the latest computing software.

Course overview

Campus	Perth, Midland
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Thursday AND Friday
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> • Notebook and pens • Bring your own device (optional) • USB drive
Incidental costs	Not applicable
Job outcomes	<p>Successful completion of this qualification provides you with the opportunity to become:</p> <ul style="list-style-type: none"> • Business services officer • Customer Service Advisor/Officer • General Clerk • Clerical Officer • Junior Personal Assistant
Study pathways	<ul style="list-style-type: none"> • BSB40120 Certificate IV in Business • BSB50120 Diploma of Business



Business and Finance

BSB30120 Certificate III in Business (Medical Administration)

This qualification will provide you with a variety of skills and knowledge for a broad range of support staff roles within a health service such as, receptionist; medical clerk / typist; ward clerk; medical administrative assistant; medical assistant; and general receptionists in hospitals, medical centers, allied health and specialist rooms.

You will study business office units alongside specialised medical units that will equip you with the skills to meet the current needs of the medical industry. The opportunity to work in teams, communicate effectively, empower your critical and creative thinking and learn computing skills using current software. You will learn a range of competencies and appropriate knowledge to provide support in any medical environment.

[!\[\]\(3e2231b1ad3ca8da8658228c00dd08e0_img.jpg\) Watch our YouTube video to find out more](#)

Course overview

Campus	Perth
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Thursday AND Friday
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> • Notebook and pens • Bring your own device (optional) • USB drive
Incidental costs	Not applicable
Job outcomes	<p>Successful completion of this qualification provides you with the opportunity to become:</p> <ul style="list-style-type: none"> • Medical Receptionist • Medical Records Clerk • Medical Secretary
Study pathways	BSB40120 Certificate IV in Business (Administration)



Business and Finance

BSB30320 Certificate III in Legal Services

This course will provide you with a basic insight into the legal system and the use of legal terminology to complete tasks ethically.

This course is taught by legal services staff and legal professionals and covers confidentiality and security issues, legal terminology, searching the public record, producing business documents and knowledge of the legal system.

[▶ Watch our YouTube video to find out more](#)

Course overview

Campus	Perth
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Thursday AND Friday
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> • Notebook and pens • Bring your own device (optional) • USB drive
Incidental costs	Not applicable
Job outcomes	Successful completion of this qualification provides you with the opportunity to become: <ul style="list-style-type: none"> • Legal Receptionist • Receptionist • Front Desk • Support Staff to a legal practitioner in public or private enterprises
Study pathways	BSB40620 Certificate IV in Legal Services



Creative Industries

CUA30620 Certificate III in Arts and Cultural Administration

If you are interested in working or further studies in the Visual Arts, Graphic Design or any Design sphere as well as Commerce and Business, this is the perfect starter program for you. This broad based program covers aspects of administration as well as practical components. This course not only covers working in galleries, museums, art, photography and design studios, theatres, design retail outlet as well as advancing your studies in practical components of all the art and design mediums.

Course overview

Campus	Perth
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> • Writing pad and pen • Casual but neat attire required, no singlets or shorts • Closed in footwear • Bring your own device (optional)
Incidental costs	Additional material cost \$150 (payable to the school)
Job outcomes	Successful completion of this qualification provides you with the opportunity to become: <ul style="list-style-type: none"> • Gallery, Museum and Tour Guides • Ticket Collector and Usher • Retail options in Fashion, Photography and Art
Study pathways	<ul style="list-style-type: none"> • CUA31120 Certificate III in Visual Arts • CUA40720 Certificate IV in Design (Product Design) • CUA40720 Certificate IV in Design (Graphic Design) • CUA40720 Certificate IV in Design (Jewellery Design) • BSB40120 Certificate IV in Business



Creative Industries

MST20616 Certificate II in Applied Fashion Design and Technology

Start on the runway to a successful career pathway in the fashion industry whilst completing your schooling.

Learn to design and make contemporary fashion garments and begin your study pathway in fashion design. NMTAFE's well established fashion department offers a great place to learn fashion design, and combines creativity with the underpinning of practical skills in a creative studio space.

The Certificate II in Applied Fashion Design and Technology begins with the necessary building blocks to further your studies in fashion, such as garment design, textile development, pattern making, sewing, screen printing and fashion drawing. You will learn in a simulated workplace and custom design studio.

[!\[\]\(5361750c22c4e047a52f4eac1ec2d4cc_img.jpg\) Watch our YouTube video to find out more](#)

Course overview

Campus	Perth
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Thursday
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> • Notebook and pens • Closed in footwear • Long hair must be tied back • Must bring sewing kit as below to every class
Incidental costs	<p>Additional material cost \$80 (payable to the school)</p> <p>You will need to purchase a small sewing kit and drawing materials with approximate cost \$90 from Spotlight or Officeworks. A list of items for the kit will be supplied.</p> <p>Students will be expected to purchase specialist fabrics and notions over the life of the course with an expected outlay of +/- \$200 over the 2 years.</p>
Job outcomes	<p>Successful completion of this qualification provides you with the opportunity to become:</p> <ul style="list-style-type: none"> • Retail Fashion Assistant • Studio Assistant • Assistant to Visual Merchandiser
Study pathways	MST50119 Diploma of Applied Fashion Design and Merchandising



Creative Industries

CUA30920 Certificate III in Music

This course introduces you to the exciting and challenging world of music performance and will provide you with the skills and knowledge you need to get started in the music industry.

You will focus on gaining skills in song writing and arranging, ensemble/performance and recording. You will participate in recording sessions in our studios and follow the production processes through to the completion of a demo recording.

At the end of your course, you will have gained skills in communication, critical listening, stagecraft, musical style and industry practice. Successful completion of this qualification provides you with guaranteed entry into CUA50820 Diploma of Music.

Course overview

Campus	Leederville
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Friday
Entry requirements	You will need to have basic instrumental and vocal skills if you are applying for this course.
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> • Closed in shoes, no sandals or thongs • Pens, pencils and paper • Headphones • USB drive
Incidental costs	Not applicable
Job outcomes	Successful completion of this qualification provides you with the opportunity to write and perform with a band or ensemble in a live or studio environment. You will learn to operate industry standard software used for music creation and production.
Study pathways	<ul style="list-style-type: none"> • CUA50820-AC72 Diploma of Music (Music Business) • CUA50820-AC73 Diploma of Music (Performance) • CUA50820-AC74 Diploma of Music (Sound Production) • CUA51015-AA94 Diploma of Screen and Media (Radio Broadcasting)



Creative Industries



ICP20120 Certificate II in Printing and Graphic Arts

The Certificate II in Printing and Graphic Arts Vocational pathway is an introduction to an exciting and dynamic Graphic Design career.

As a student at NMTAFE you will work with the latest Adobe Creative Suite software including Adobe Photoshop, Adobe Illustrator, Adobe InDesign as well as Adobe Acrobat while covering topics such as theoretical skills in bitmap and vector software applications, overview of typography and design, working with PDF files, page layout and exploration of packaging design.

Course overview

Campus	Perth
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Thursday
Work practice	Not applicable
You must bring/wear	Pens, pencils and notepad
Incidental costs	Additional material cost \$135 (payable to the school)
Job outcomes	<p>Successful completion of this qualification provides you with the opportunity to become:</p> <ul style="list-style-type: none"> • Graphic design support • Desktop publishing assistant • Graphic Pre-press apprentice • Printing assistant • Printing assistants and table workers • Print offsider

Study pathways This is a preparatory qualification that can be used as a pathway into a range of specialist Certificate III or IV qualifications within the design area, fashion and textile, product design, jewellery design, games and animation or other areas in the creative arts industry. These skills are highly transferable.

- CUA30720 Certificate III in Design Fundamentals
- CUA30620 Certificate III in Arts and Cultural Administration
- CUA40720 Certificate IV in Design (Graphic Design)
- CUA40720 Certificate IV in Design (Product Design)
- CUA40720 Certificate IV in Design (Jewellery Studio)
- CUA41320 Certificate IV in Visual Arts
- CUA41220 Certificate IV in Screen and Media (Animation & Game Art)
- MSF50218 Diploma of Interior Design
- MST50119 Diploma of Applied Fashion Design



Creative Industries

CUA31020 Certificate III in Screen and Media (Film & Television)

There is no business like show business and there is no show without all the work going on behind the scenes. Our new and exciting Certificate III in Screen and Media combines elements of film & television and digital media. You'll gain a broad range of skills and experience that will help you find your passion in this dynamic industry.

You'll cover topics such as:

- Screen industry trends and technology
- Analytical, performance and creative skills
- Foundation skills in graphics and animation
- Technical skills in camera, sound and editing

This course will provide you with the foundation skills required for further study or entry level employment in the screen and media industry. Successful completion of this qualification provides you with guaranteed entry into CUA51020 Diploma of Screen and Media (Film & Television).

Course overview

Campus	Perth
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Thursday or Friday
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> • Closed in Footwear • Pens, pencils, notepad • USB drive
Incidental costs	Not applicable
Job outcomes	<p>Successful completion of this qualification provides you with the opportunity to become:</p> <ul style="list-style-type: none"> • Audio-visual Technician • Camera Operator (Film, TV, Video) • Lighting Technician (Productions) • Video & Sound Recorder • Television Equipment Operator • Special Effects Assistant • Technical Production Assistant • Camera Assistant • Sound Technician • Production Assistant (Film & Television) • Editing Assistant (Film & Television)
Study pathways	<ul style="list-style-type: none"> • CUA51020 Diploma of Screen and Media (Film & Television) • CUA41220 Certificate IV in Screen and Media (Animation & Game Art) • CUA41220 Certificate IV in Screen and Media (Animation & Visual Effects) • CUA51020 Diploma of Screen and Media (Animation & Game Art) • CUA51020 Diploma of Screen and Media (Animation and Visual Effects)



Creative Industries

CUA31020 Certificate III in Screen and Media (Animation & Game Art)

Students will learn to create digital art, 2D animation, 3D models and simple games in this course. This program leads directly into the Certificate IV in Screen and Media (Animation & Game Art) or Diploma of Screen and Media (Animation & Game Art), followed by an Advanced Diploma with pathways to University studies.

Course overview

Campus	Perth
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	Students will need to bring a portable USB Flash disk or Hard Drive to save their work on.
Incidental costs	Additional costs for a portable hard drive 1-2TB (approx. \$50-80)
Job outcomes	<ul style="list-style-type: none"> • Digital artist • 3D modeller • Content creator • Animator • Game developer
Study pathways	<ul style="list-style-type: none"> • CUA41220 Certificate IV in Screen and Media (Animation and Game Art) • CUA51020 Diploma of Screen and Media (Animation & Game Art) • CUA60620 Advanced Diploma of Screen and Media (Digital Art & Animation or Game Art & Design)



Creative Industries

CUA30720 Certificate III in Design Fundamentals (Jewellery Design)

Certificate III Design course in Jewellery Design. Students will learn Jewellery design skills including CAD and 3D Design and will develop the skills and ability to create jewellery designs. You will be working with computer generated drawing tools, 3D printing, drawing skills, bench work in jewellery production, moulding & casting and working with metals and metal tools. This program leads directly in to the Certificate IV in Design (Jewellery Studio), followed by the Diploma and Advanced Diploma with pathways to University studies.

Course overview

Campus	Perth
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> • Closed in flat footwear or work boots • Long sleeve top and long pants – arms and legs must be covered • Denim workshop apron – approximate cost \$25 • Safety Glasses – approximate cost \$10 • You will be required to wear PPE during class time and no headphones are to be worn whilst in the Jewellery studios or class areas. • All hair to be off the face and if longer, will need to be tied back
Incidental costs	Students will be expected to purchase their own precious metals, gems and specialist tools as required over the life of the course with an expected outlay of +/- \$300 over the 2 years.
Job outcomes	<ul style="list-style-type: none"> • Sales assistant in a jewellery store • Successful completion of this qualification provides you with the opportunity to gain an apprenticeship in Jewellery Manufacturing. You will need to be employed and registered as an apprentice before you can commence apprenticeship training.
Study pathways	<ul style="list-style-type: none"> • CUA40720 Certificate IV in Design (Jewellery Studio) • CUA51120 Diploma of Visual Arts (Jewellery Design) • CUA60720 Advanced Diploma of Visual Arts (Product Design)



Creative Industries

CUA30720 Certificate III in Design Fundamentals

This starter Design course will give you skills in design that covers all areas and includes visual arts, graphic design all the way through to interior design. The focus will be on utilising your design skills to develop fundamental design basics, whilst gaining the skills to produce your design. You will also learn how to produce design focussed artworks including branding, marketing and social media usage. From learning to design, to manufacturing of shoes or sunglasses to sculpture and marketing & branding skills, you will set yourself on a broad design skill pathway which will allow you to choose a variety of Design pathways as further studies.

Course overview

Campus	Perth
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> • Closed in flat footwear or work boots • Long sleeve top and long pants – arms and legs must be covered • Safety Glasses – approximate cost \$10 • All hair to be off the face and if longer, will need to be tied back
Incidental costs	You will need to purchase some tools and products with an approximate outlay of +/- \$150 over the 2 years.
Job outcomes	<ul style="list-style-type: none"> • Sales and marketing in a variety of Design focused wholesale and retail outlets.
Study pathways	<ul style="list-style-type: none"> • CUA41320 Certificate IV in Visual Arts • CUA40720 Certificate IV in Design (Product Design) • CUA40720 Certificate IV in Design (Graphic Design) • MSF50218 Diploma of Interior Design



Education and Community Services

CHC22015 Certificate II in Community Services

Imagine being able to make a difference to people's lives every day you work. Begin your journey towards a rewarding career in Community Services with this introductory program.

This course will give you the practical skills, theoretical knowledge and confidence to continue study across the community services sector. Community Services involves working with a range of people including youth, ageing population, people with a disability, those with mental health or alcohol and drug addiction, refugees, migrants and the homeless.

You will learn foundation skills in communication to prepare for work in community services, health and safety, and working with others. You will put these skills into practice with a short field placement. This will help you expand your knowledge and understanding in various community services areas.

Successful completion of this qualification provides you with guaranteed entry into CHC32015 Certificate III in Community Services.

[▶ Watch our YouTube video to find out more](#)

Course overview

Campus	Joondalup (Kendrew), Leederville, Midland
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Friday
Work practice	In addition to attending classes you will be required to undertake 20 hours of work placement outside of class time. This will be during Term 2 or 3 of the program. The work placement must be initiated by you in partnership with your school.
You must bring/wear	<ul style="list-style-type: none"> • Stationery, notebook/lecture pad • USB drive
Incidental costs	You may be required to purchase text books, more information will be given on the first day. Additional material cost - approximately \$40
Job outcomes	<p>Completing a Certificate II qualification is highly recommended to pursue a career in your chosen field. Successful completion of this qualification provides you with the opportunity to become:</p> <ul style="list-style-type: none"> • Personal Care Assistant • Personal Care Worker • Personal Care Giver • Home Helper • Assistant Community Services Worker
Study pathways	<ul style="list-style-type: none"> • CHC32015 Certificate III in Community Services • CHC30113 Certificate III in Early Childhood Education and Care • CHC33015 Certificate III in Individual Support (Ageing/Disability/Home and Community) • CHC30213 Certificate III in Education Support



Education and Community Services

CHC30121 Certificate III in Early Childhood Education and Care

If you have a genuine interest and passion for the care and education of children up to the age of five then this expanding industry is for you. Our qualification will ensure you meet the high standards of education and care of children the industry demands. You'll learn how to interact and foster the development of children while working within legal requirements and ensuring the children's health and safety are not at risk.

As part of this course you'll undertake a supervised work placement where you get to use the skills and knowledge you've learned. You will need to obtain a Working with Children Check, a Federal Police Clearance and medical clearance before attending work placement. Under 18 students will be required to obtain a Federal Police Clearance and a medical clearance. You will work closely with children from different backgrounds and cultures, and provide care and support for them in various child care situations.

Successful completion of this qualification provides you with guaranteed entry into CHC50121 Diploma of Early Childhood Education and Care.

Course overview

Campus	Joondalup (Kendrew), Leederville, Midland
Start and duration	Year 11 start and 2 years (7 terms) duration
Day	Thursday AND Friday
Work practice	In addition to attending classes you will be required to undertake a work placement. You need to complete 320 hours of placement (160 with under 2's + 160 with over 2's) over the duration of your course. This will be undertaken one day a week starting term 2 2023. The work placement must be initiated by you in partnership with your School.
You must bring/wear	<ul style="list-style-type: none"> • Closed in shoes • Pencil case with stationery supplies - scissors, ruler, eraser, pens, pencils, coloured texters and pencils • File with file dividers and lined paper for note taking • USB drive
Incidental costs	You will be required to purchase text books, more information will be given on the first day. Approximate cost of \$135.00.
Job outcomes	Successful completion of this qualification provides you with the opportunity to become an educator at an Early Learning Centre or community organisation such as a Supported Playgroup.
Study pathways	CHC50121 Diploma in Early Childhood Education and Care



Education and Community Services

CHC30221 Certificate III in School Based Education Support

This course will provide you with a customised program in learning support to prepare you for roles such as an education assistant working in a school. You will learn to provide support to a classroom teacher for children from kindergarten to Year 12. You will learn how to implement planned education programs, assist students in their learning and development, contribute to the safety and health of students and support students with additional needs. You will also learn how to work effectively with culturally diverse students and colleagues.

As part of this qualification you will undertake a supervised work placement where you will be able to apply the skills and knowledge you have learned in a classroom setting.

Certificate III in School Based Education Support students are required to obtain a Working with Children Check and a Nationally Coordinated Criminal History Check before attending work placement. Under 18 students will be required to obtain a Confidential Statutory Declaration.

Successful completion of this qualification provides you with guaranteed entry into CHC40221 Certificate IV in School Based Education Support.

Course overview

Campus	Leederville
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Thursday or Friday
Work practice	<p>In addition to attending classes you will be required to undertake a work placement. Students need to complete 163 hours placement over the duration of the course. This can be undertaken one day a week or in block weeks depending on the school/student timetable. Block weeks are normally undertaken in the exam weeks. The work placement must be initiated by you in partnership with your school.</p> <p>Workplace duties:</p> <ul style="list-style-type: none"> Assist with the delivery of lessons in class Assist with preparation and maintenance Assist with supervision of students Assist with the care and well-being of students Assist in preparing and distribution of food Assist with the arrival/departure of students Assist students with dressing/undressing and toileting Assist with the management of resources Provides administrative assistance
You must bring/wear	<ul style="list-style-type: none"> First Aid Certificate – HLTAID012 Closed in shoes Pencil case with stationery supplies - scissors, ruler, eraser, pens, pencils, coloured texters and pencils File with file dividers and lined paper for note taking USB drive
Incidental costs	Not applicable
Job outcomes	Successful completion of this qualification provides you with the opportunity to become an education support assistant working with students in mainstream classrooms and students with additional needs.
Study pathways	CHC40221 Certificate IV in School Based Education Support

Electrical and Electrotechnology



UEE20520 Certificate II in Computer Assembly and Repair

If you love soldering and electronics parts, this is the perfect course for you. It will give you a foundation for further study in fields such as electrotechnology, electronics, computer assembly and servicing, radio communications, telecommunications, security and fire alarms and robotics.

Successful completion could lead to an apprenticeship or employment as a technician's trade assistant in these areas. Many employers regard basic training in electronic theory as a pre-requisite to employment. This course provides you with knowledge in coding, basic DC circuit theory, hand skills and practical skills for the assembly, installation, repair and re-assembly of electronic and computer equipment, while working under supervision.

It provides a custom blend of DC circuit theory and engineering mathematical skills, along with electronic component identification and handling procedures. You'll also gain skills related to hand soldering, component placement and mounting onto a printed circuit board.

Course overview

Campus	Clarkson, Midland
Start and duration	Year 11 and 2 years (6 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> Personal Protective Equipment - steel cap safety boots, clear safety glasses, cotton drill shirt and pants, ear protection Tape measure A non-programmable scientific calculator with instruction booklet <p>Important - you will need to have an ENGINEERING SYMBOL FUNCTION on your calculator, which school ones don't usually have. An example of the type of calculator you will require can be found at https://edu.casio.com/products/standard/fx115ms/</p>
Incidental costs	Not applicable
Job outcomes	Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in Electronics and Communications and Electrotechnology (Electrical). You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training. This qualification can also lead into a Certificate IV in Electronics and Communications.
Study pathways	<ul style="list-style-type: none"> UEE30820 Certificate III in Electrotechnology Electrician (Apprenticeship) UEE32220 Certificate III in Air-conditioning and Refrigeration (Apprenticeship) UEE30920 Certificate III in Electronics and Communications (Apprenticeship) UEE30420 Certificate III in Data and Voice Communications (Apprenticeship) UEE31420 Certificate III in Security Equipment (Apprenticeship) UEE40720 Certificate IV in Electronics and Communications UEE30220 Certificate III in Computer Systems Equipment (Apprenticeship)

Electrical and Electrotechnology



UEE21920 Certificate II in Electronics

If you love soldering and electronics parts, this is the perfect course for you. It will give you a foundation for further study in fields such as electrotechnology, electronics, computer assembly and servicing, radio communications, telecommunications, security and fire alarms and robotics.

Successful completion could lead to an apprenticeship or employment as a technician's trade assistant in these areas. Many employers regard basic training in electronic theory as a pre-requisite to employment. This course provides you with knowledge in coding, basic DC circuit theory, hand skills and practical skills for the assembly, installation, repair and re-assembly of electronic and computer equipment, while working under supervision.

It provides a custom blend of DC circuit theory and engineering mathematical skills, along with electronic component identification and handling procedures. You'll also gain skills related to hand soldering, component placement and mounting onto a printed circuit board.

[▶ Watch our YouTube video to find out more](#)

Course overview

Campus	Clarkson, Midland
Start and duration	Year 11 and 2 years (6 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> Personal Protective Equipment - steel cap safety boots, clear safety glasses, cotton drill shirt and pants, ear protection Tape measure A non-programmable scientific calculator with instruction booklet <p>Important - you will need to have an ENGINEERING SYMBOL FUNCTION on your calculator, which school ones don't usually have. An example of the type of calculator you will require can be found at https://edu.casio.com/products/standard/fx115ms/</p>
Incidental costs	Not applicable
Job outcomes	Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in Electronics and Communications and Electrotechnology (Electrical). You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training. This qualification can also lead into a Certificate IV in Electronics and Communications.
Study pathways	<ul style="list-style-type: none"> UEE30820 Certificate III in Electrotechnology Electrician (Apprenticeship) UEE32220 Certificate III in Air-conditioning and Refrigeration (Apprenticeship) UEE30920 Certificate III in Electronics and Communications (Apprenticeship) UEE30420 Certificate III in Data and Voice Communications (Apprenticeship) UEE31420 Certificate III in Security Equipment (Apprenticeship) UEE40720 Certificate IV in Electronics and Communications UEE30220 Certificate III in Computer Systems Equipment (Apprenticeship)

Engineering and Mining



MEM20413 Certificate II in Engineering Pathways

This course is designed as an introduction to the Metals Trades of heavy and light fabrication as well as fitting and machining.

You will gain experience in heavy fabrication (boilermaker), light fabrication (sheet metal) and fitting and machining where you will have exposure to welding and shaping metals of various thickness. You will also use hand tools, power tools as well as lathes and milling machines to manufacture engineering projects.

Course overview

Campus	Clarkson, Midland (Clarkson students will be required to attend Midland Campus during Term 3 and Midland students will be required to attend Clarkson Campus during Term 3)
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Thursday AND Friday
Work practice	Not applicable
You must bring/wear	Personal Protective Equipment: <ul style="list-style-type: none"> • Steel cap safety boots • Clear safety glasses • Long sleeve cotton drill shirt and long work pants • Ear protection
Incidental costs	Additional Material Cost \$85.00 (payable to the school)
Job outcomes	Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in Engineering. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training.
Study pathways	<ul style="list-style-type: none"> • MEM30305 Certificate III in Engineering – Fabrication Trade (Light YC) (Apprenticeship) • MEM30305 Certificate III in Engineering – Fabrication Trade (Heavy/Welding YH) (Apprenticeship) • MEM30205 Certificate III in Engineering - Mechanical Trade (Fitter and Machinist ZB, Mechanical Fitter ZA)



Engineering and Mining

MEM30505 Certificate III in Engineering - Technical

This qualification develops skills and knowledge in design and drafting including Computer Aided Drafting (CAD), inspection, quality control, non-destructive testing and providing technical advice. This is a good entry level qualification if you enjoy problem solving and want to develop skills in an engineering technical area.

Course overview

Campus	East Perth (1st year), Perth (2nd year)
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> • Steel cap boots • Acceptable clothing (no loose clothing) • Hair tied back (no long untied hair allowed in workshops) • Pens, pencils for drafting, notepad, eraser, ruler • Scientific calculator
Incidental costs	<p>More information will be given on the first day.</p> <p>Additional material cost \$95.00 (payable to the school), for:</p> <ul style="list-style-type: none"> • 2 sheets of tin plate for making a small box (hand tools) • 2 x 6 meter long lengths of flat bar (50 x 5mm) aluminium to make a drill gauge • Weir Project: plastic tubing, hose connectors, wood for project base, polycarbonate sheets to make the dam model, wire, glue, silastic, nuts/bolts/washers/screws
Job outcomes	Completion of this qualification provides you with the opportunity to progress towards becoming an engineering associate or an engineer (with further study).
Study pathways	<ul style="list-style-type: none"> • MEM40105 Certificate IV in Engineering (Computer Numerical Control/Fluid Power) • MEM50212 Diploma of Engineering – Technical (Mechanical) • 52889WA Diploma of Civil and Structural Engineering



Engineering and Mining



52845WA Certificate II in Autonomous Workplace Operations

Gain the skills you need to begin on your path in a resource industry automated workplace. Take the first step by completing North Metropolitan TAFE's 52845WA Certificate II in Autonomous Workplace Operations.

The nature of the workforce and workplace in the resources sector is undergoing rapid change. This course will provide entry-level skills for school leavers in autonomous workplace operations. You will gain the skills to work in and around an autonomously operated plant, equipment and systems within the resources industry.

After gaining basic operational skills in this area, you can transition to an entry-level job in the mining, refining and oil and gas sector.

Training will be delivered (classroom) and some computer work. You will also experience simulated work environments and observe other autonomous operations.

[▶ Watch our YouTube video to find out more](#)

Course overview

Campus	East Perth
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	• Closed in shoes, long trousers and long sleeve shirt
Incidental costs	Additional material cost \$200 (payable to the school)
Job outcomes	Prepares students for work-ready as a trainee or apprentice in an industry sector which is rapidly becoming more automated which includes but not limited to; mining, refining and oil and gas.
Study pathways	If you are looking to begin on a pathway within the mining industry, this qualification may lead to further study options such as : <ul style="list-style-type: none"> • RII20220 Certificate II in Surface Extraction Operations • RII30520 Certificate III in Mining Exploration • RII20520 Certificate II in Resource Processing



Engineering and Mining

22527VIC Certificate II in Integrated Technologies (Robotics Control Systems)

Are you interested in a career in robotics, automation and mechatronics?

If you want to take a hands on approach to a career in this growth industry then you'll get the skills and knowledge you need with this specialised Certificate II course. In this entry level course, learners will gain foundation skills required by industries involved with automation and robotics. The units will be taught in a very hands-on approach through two projects involving simple robotics. In addition, students will learn basic electronics, computer networking, programming, 3D printing and will be introduced to engineering drawings. Students will also gain skills in using basic hand tools.

[▶ Watch our YouTube video to find out more](#)

Course overview

Campus	Clarkson
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Tuesday
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> Pens, pencils, notebook A non-programmable scientific calculator with instruction booklet Important - you will need to have an ENGINEERING SYMBOL FUNCTION on your calculator, which school ones don't usually have. An example of the type of calculator you will require can be found at https://edu.casio.com/products/standard/fx115ms/ Steel cap boots Acceptable clothing (no loose clothing) Hair tied back (no long untied hair allowed in workshops)
Incidental costs	Not applicable
Study pathways	<ul style="list-style-type: none"> 22519VIC Certificate IV in Integrated Technologies (Robotics Control Systems) MEM50212 Diploma of Engineering – Technical (Mechanical) 52725WA Diploma of Civil and Structural Engineering 52724WA Advanced Diploma of Civil and Structural UEE30820 Certificate III in Electrotechnology Electrician (Apprentice) to UEE40420 Certificate IV in Electrical – Instrumentation UEE30920 Certificate III in Electronics and Communications (Apprentice) to UEE40720 Certificate IV in Electronics and Communications



Engineering and Mining

CPP20121 Certificate II in Surveying and Spatial Information Services

At NMTAFE, students learn the latest developments in research and industry from expert lecturers, with real world experiences. This qualification applies to students undertaking pre-vocational training, who want to enter the workforce as an assistant to a field surveyor. The course will give you the practical skills and knowledge to work with spatial data to read and interpret maps. You will learn about safety, performing computations and the skills necessary to operate in the field.

After gaining basic surveying skills, you can transition to an entry-level job in the surveying and spatial information services sector or continue with further study in surveying at NMTAFE.

Course overview

Campus	East Perth
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> • Closed in shoes, no sandals or thongs • Long pants and long sleeve shirt • Wide brimmed hat (no caps) • Pens, pencils and paper • Scientific calculator <p>You will be able to borrow a safety vest for the duration of the course.</p>
Incidental costs	Not applicable. Student workbooks will be supplied.
Job outcomes	Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in Surveying. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training.
Study pathways	<ul style="list-style-type: none"> • CPP30221 Certificate III in Surveying and Spatial Information Services • CPP41721 Certificate IV in Surveying and Spatial Information Services • CPP50121 Diploma of Surveying • CPP60121 Advanced Diploma of Surveying



Health, Beauty and Fitness

SIS30321 Certificate III in Fitness

With society becoming more conscious about staying fit and healthy, the demand for gym instructors and personal trainers is steadily increasing. NMTAFE's courses are recognised for their high standard of training by the fitness industry.

You will learn in our fully equipped fitness centre and upon completion, you will have a chance of employment as a gym instructor or group fitness coach. This course will develop your skills and knowledge in fitness appraisals, programming, nutrition, anatomy and physiology, and instruction to various client groups helping individuals achieve their fitness goals. After completing the Certificate III in Fitness, you are on the pathway to becoming a certified Personal Trainer.

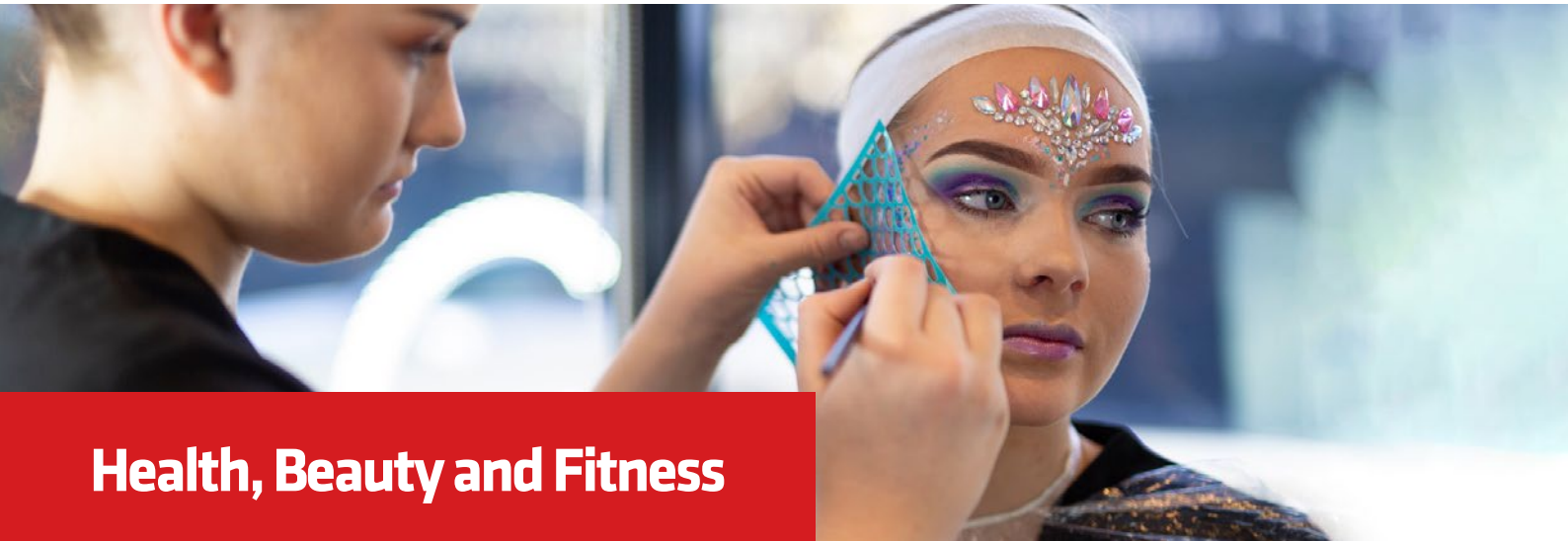
Gain these skills:

- Provide exercise instruction and gym programs
- Basic nutrition advice
- Help people achieve their personal health and fitness goals
- Use of a wide range of fitness equipment to deliver programs
- Group fitness instructional skills

[▶ Watch our YouTube video to find out more](#)

Course overview

Campus	Joondalup (Kendrew), Perth
Start and duration	Year 11 start and 2 years (5 terms) duration – SEMESTER 2, 2023, START
Day	Friday – Joondalup (Kendrew); Thursday – Perth. Additional 3 day block training in Semester 1, 2024 for both Joondalup and Perth
Work practice	Completed at NMTAFE's campus Gym's located at Joondalup (Kendrew) and Perth
You must bring/wear	<ul style="list-style-type: none"> • First Aid Certificate - HLTAID011 • Water bottle • Closed in footwear (Joggers) • Appropriate attire for physical activity • Pens, pencils, notebook • Bring your own device (optional)
Incidental costs	<ul style="list-style-type: none"> • Polo Shirt approximate cost - \$40
Job outcomes	<p>Successful completion of this qualification provides you with the opportunity to become:</p> <ul style="list-style-type: none"> • Gym Instructor • Exercise Instructor • Group Exercise Instructor <p>Employment opportunities are enhanced with further study.</p>
Study pathways	SIS40221 Certificate IV in Fitness



Health, Beauty and Fitness

SHB30215 Certificate III in Make-Up

Are you ready to make the world beautiful? If you are passionate about the exciting world of make-up and would like to work in make-up studios, cosmetic retail, fashion and media sets or photography studios then this course could be the perfect one for you.

You'll gain the artistic techniques and business skills needed to start your own make-up artistry business, or work in a retail environment or in fashion as a runway specialist. You could also work in photography covering bridal and fashion or in the film and television industry.

You will also acquire the latest airbrushing techniques, an advanced skill being taught as part of this creative and artistic make-up qualification at NMTAFE. Relationships with both clients and industry are important and these aspects will be covered in your course with a focus on live salon works and engagement with industry professionals such as photographers.

Course overview

Campus	Joondalup (McLarty), Perth
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Thursday or Friday
Work practice	You will be expected to provide models to demonstrate your practical skills in our live works clinic on campus.
You must bring/wear	<p>More information will be given about specific requirements at your student orientation.</p> <ul style="list-style-type: none"> • Make-up brush set - approximate cost of \$200 • 1 towel for the bed which can also be used during make-up for the layout of products • 1 gown for tanning (modesty) • 1 headband • Stationery - pen, notepad, file • Compulsory uniform approximate cost \$110 and flat black closed in footwear. • Minimal jewellery, no false nails, hair must be tied back.
Incidental costs	Additional material cost \$300 (payable to the school)
Job outcomes	<p>Successful completion of this qualification provides you with the opportunity to become:</p> <ul style="list-style-type: none"> • Professional Make-up Artist • Freelance Make-up Artist • Cosmetic Retail Assistant
Study pathways	<ul style="list-style-type: none"> • SHB30115 Certificate III in Beauty Therapy • SHB40115 Certificate IV in Beauty Therapy • SHB50115 Diploma of Beauty Therapy • CUA51020 Diploma of Screen and Media (Specialist Make-Up Services)



Health, Beauty and Fitness



HLT36015 Certificate III in Population Health

Interested in working in primary health, community health, allied health or health promotion? Then this is the qualification for you. The Australian health care sector is changing and in the future the focus for health will be away from the hospital setting and in the community. Preventative health, health screening and health education are key factors towards building a healthy society and keeping people well and out of hospital.

Complete a qualification that will prepare you to work in this diverse sector. The job and pathway opportunities can take you in many different directions including allied health, health promotion, primary care nursing, enrolled nursing, registered nursing, child health, community health, midwifery, marketing, alcohol and drug education, mental health, leisure and health, community services, disability work, aged care and youth health.

This course has a very practical focus and you will develop skills to encourage people to identify positive health related behaviours, take clinical measurements to collect information on a person's health status, provide health education, identify the social determinants of health and how they impact on individuals and communities, identify strategies and techniques to develop health education and promotional material and learn about the diverse primary care sector. Be one of the first to complete this course as an entry point into this exciting, developing area of health.

Course overview

Campus	Joondalup (McLarty), Midland, Mount Lawley
Start and duration	Year 11 start and 2 years (7 terms) duration
Day	Friday (1st year), Thursday (2nd year)
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> • Writing pad and pen • Casual but neat attire required, no singlets or shorts • Closed in footwear • Bring your own device (optional)
Incidental costs	Polo Shirt approximate cost - \$30
Job outcomes	Successful completion of this qualification provides you with the opportunity to become a Support Worker in the field of Population Health/Community Development.
Study pathways	<ul style="list-style-type: none"> • HLT54115 Diploma of Nursing • HLT43015 Certificate IV in Allied Health Assistance (Physiotherapy) • CHC43015 Certificate IV in Ageing Support • CHC43115 Certificate IV in Disability • HLT47115 Certificate IV in Hospital/Health Services Pharmacy Support • HLT57915 Diploma of Anaesthetic Technology • HLT33115 Certificate III in Health Services Assistance (Assisting in Nursing Work in Acute Care)



Health, Beauty and Fitness

SHB20216 Certificate II in Salon Assistant

Are you ready to begin training for an exciting career in hairdressing?

If you are passionate about the creative and dynamic world of hairdressing, then this course could be the perfect one for you. It will give you an insight into the craft of hairdressing and what to expect from working in a salon or barbershop.

Once you have successfully completed this qualification you'll have the skills and knowledge to support hairdressers as a salon assistant and you will have gained a valuable experience that will impress potential employers and may lead to employment.

You will cover topics such as:

- Shampooing, colouring and braiding
- Maintaining hairdressing tools
- Scheduling appointments
- Merchandising
- Workplace health and safety

NMTAFE also offers further study opportunities in hairdressing or barbering that will help you on your way to becoming a fully qualified hairdresser.

Course overview

Campus	Balga, Midland
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Thursday
Work practice	In addition to attending classes you will be required to undertake 10 days of work placement outside of class time. The work placement must be initiated by you in partnership with your school.
You must bring/wear	<ul style="list-style-type: none"> • Compulsory uniform - black pants (no leggings or jeans), TAFE hairdressing polo shirt and flat black closed in shoes. • Minimal jewellery, no false nails, hair must be tied back. • Pen and exercise book.
Incidental costs	<p>You will be required to purchase:</p> <ul style="list-style-type: none"> • A Certificate II Equipment Kit at an approximate cost of \$195. • TAFE hairdressing polo shirt at an approximate cost of \$40.
Job outcomes	Successful completion of this qualification provides you with the opportunity to become a Salon Assistant
Study pathways	<ul style="list-style-type: none"> • SHB30416 Certificate III in Hairdressing • SHB30516 Certificate III in Barbering



Health, Beauty and Fitness

52895WA Certificate IV in Preparation for Health and Nursing Studies

The Certificate IV in Preparation for Health and Nursing Studies is intended to provide candidates with the academic underpinning knowledge and skills to meet the entry requirements for the Diploma of Nursing, Diploma of Anaesthetic Technology or to support entry into other health or nursing related qualifications at Bachelor Degree level.

As well as study skills, you will learn about anatomy, physiology, microbiology, medical terminology, applied mathematics, physics and chemistry.

It is an integral step in the study pathway for high school students who are not in the ATAR study pathway, to enable them to achieve an alternative entry into Diploma level qualifications or university.

Course overview

Campus	Mount Lawley
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> • Writing pad and pen • Casual but neat attire required, no singlets or shorts • Closed in footwear • Bring your own device (optional)
Incidental costs	Not applicable
Job outcomes	Not occupationally specific. This course will give you a sound knowledge about the human body and health, as well as the study skills to support learning in qualifications such as Health Service Assistance, Allied Health Assistance, Ageing, Disability, Sterilisation, Pharmacy, Pathology and Diploma qualifications such as Enrolled Nursing and Anaesthetic Technology or other Tertiary pathways.
Study pathways	<ul style="list-style-type: none"> • HLT54115 Diploma of Nursing • HLT57915 Diploma Anaesthetic Technology • Other Diploma level courses • Bachelor of Nursing or other Tertiary pathways



Horticulture and Conservation

AHC20416 Certificate II in Horticulture

Working in the horticulture industry is for people who would love to work in a practical, outdoor environment. Whilst studying this qualification you'll develop pre-trade skills and knowledge across a broad range of industry related subjects.

This certificate can lead to an apprenticeship/traineeship or other supervised roles within the horticultural industry, including general hand, nursery assistant, and environmental field operator, grounds-person and bushland regenerator.

Successful completion of this qualification provides you with guaranteed entry into AHC30716 Certificate III in Horticulture.

Course overview

Campus	Joondalup (Kendrew)
Start and duration	Year 11 and 1 year (4 terms) duration
Day	Thursday
Entry Requirements	The Horticulture course involves physical labour and students will be required to work outdoor and demonstrate a reasonable level of fitness and mobility.
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> Personal Protective Equipment: steel cap boots, hard hat, long pants, long sleeve shirt, gloves Pens, pencils and notepad USB
Incidental costs	Not applicable
Job outcomes	Successful completion of this qualification provides you with the opportunity to become: <ul style="list-style-type: none"> Landscape Worker Horticulture Assistant Horticultural Nursery Assistant Nursery Hand (Horticulture) General Gardener
Study pathways	<ul style="list-style-type: none"> AHC30716 Certificate III in Horticulture AHC40416 Certificate IV in Horticulture AHC50416 Diploma of Horticulture



Hospitality, Tourism and Events

SIT30516 Certificate III in Events

Do you see yourself as a creative person, a team player and an organiser? Do you like seeing people come together to have fun at parties, weddings, festivals, foodie fairs and other social events? The Certificate III in Events gives you the fundamental knowledge and practical skills to help get your foot in the door of this exciting industry that can lead you to so many different places.

Your experiences here will have you visiting real industry locations as well as participating in a range of events, planning your own event, creating displays, coordinating ticketing, running registrations and using social media for promotion and marketing.

Joondalup students: will gain experience coordinating a Morning Tea for internal customers and work on a minimum of two live events as part of their Certificate III in Events.

Perth students: focus on city-based activations and get involved in cultural events and the technical side of event set-ups first hand.

▶ [Watch our YouTube video to find out more](#)

Course overview

Campus	Joondalup (Kendrew), Perth
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> • Bring your own device (recommended) • Writing pad and pen • Casual but neat attire required - no singlets or shorts • Closed in footwear
Incidental costs	Joondalup Campus only – you are required to purchase and wear an Events polo shirt - \$30. Perth campus only - \$120 for field trip tickets and registration (payable to the school).
Job outcomes	Successful completion of this qualification provides you with the opportunity to become an assistant to a meetings, events, conference, exhibition, functions organiser or coordinator. Employment opportunities are enhanced with further study.
Study pathways	SIT50316 Diploma of Event Management



Hospitality, Tourism and Events

SIT20416 Certificate II in Kitchen Operations (Commercial Cookery/Patisserie Pre-Apprenticeship)

This program will give you the practical skills to work in kitchens in a defined range of cookery skills and food preparation. You will gain a wide range of cookery skills which can be used in various establishments where food is prepared and served and it will provide you with a pathway to work in kitchen operations in organisations including restaurants, hotels, clubs, pubs, cafés, cafeterias, coffee shops, care facilities and schools.

Course overview

Campus	Joondalup (Kendrew)
Start and duration	Year 11 and 2 years (6 terms) duration
Day	Friday
Work practice	In addition to attending classes you will be required to undertake 150 hours of work placement. The work placement will be arranged by NMTAFE staff in partnership with the school.
You must bring/wear	<ul style="list-style-type: none"> • Writing pad and pen • White chef's jacket with white buttons • White 3/4 length apron • Chef check pants • White neck tie • White skull cap chef's hat • Plain black polo shirt • Fully enclosed black leather safety shoes / boots <p>Approximate cost of full outfit is \$150.00</p>
Incidental costs	Not applicable
Job outcomes	Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in Commercial Cookery. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training.
Study pathways	<ul style="list-style-type: none"> • SIT30616 Certificate III in Hospitality • SIT30816 Certificate III in Commercial Cookery



Hospitality, Tourism and Events

SIT20316 Certificate II in Hospitality

The Certificate II in Hospitality reflects the role of skilled operators who use a range of well-developed hospitality skills. You will learn table service, coffee and drinks preparation and service, responsible service of alcohol, customer service, food hygiene, and knowledge of the hospitality industry. It will provide you with a pathway to work in restaurants, hotels, cafés and coffee shops.

Course overview

Campus	Joondalup (Kendrew), Perth
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> • Polo Shirt approximate cost - \$30 • Practical classes: white long sleeve business shirt, black pants and a black bib apron. • Enclosed black shoes
Incidental costs	Not applicable
Job outcomes	Successful completion of this qualification provides you with the opportunity to become: <ul style="list-style-type: none"> • Café worker • Catering assistant • Food and beverage assistant at a café, delicatessen, canteens or food outlets.
Study pathways	<ul style="list-style-type: none"> • SIT30616 Certificate III in Hospitality • SIT40416 Certificate IV in Hospitality • SIT50416 Diploma of Hospitality Management



Hospitality, Tourism and Events

SIT30116 Certificate III in Tourism

Jump on board to an exciting career in tourism. Gain the basic skills and knowledge to work in various tourism job roles. A career in tourism, a growth industry, is very rewarding and with this Certificate III in Tourism you will have the skills you need to work in visitor information services, hotel guest services and tourism operations.

You could be out in the field helping visitors experience all the top holiday spots or creating tours that they will remember forever or working in an international hotel providing guest information services.

North Metropolitan TAFE is the leading provider of travel and tourism studies in WA.

[!\[\]\(6059a5aa8b4ca7bb793408023d6c6e42_img.jpg\) Watch our YouTube video to find out more](#)

Course overview

Campus	Perth
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> • USB drive • Writing pad and pen • Casual but neat attire – no singlets or shorts • Closed in footwear
Incidental costs	Additional material cost - \$200 for field trip tickets and registration (payable to the school).
Job outcomes	<p>Successful completion of this qualification provides you with the opportunity to become:</p> <ul style="list-style-type: none"> • Tourism Visitor Centre Information Officer • Tourism Reservations Sales Agent • Tour Company Representative • Tourism Customer Service Attendant • Employment at Theme Parks and Tourist Attractions • Hotel Front of House Guest Services (Hotel / Resort) • Museum /Gallery Attendant
Study pathways	<ul style="list-style-type: none"> • SIT30216 Certificate III in Travel • SIT50116 Diploma of Travel and Tourism Management



Laboratory Operations

MSL20118 Certificate II in Sampling and Measurement

Competent laboratory personnel are in high demand in a vast range of industries. You could work in laboratories in a range of dynamic fields such as biomedical, pharmaceutical, cosmetics, medical, mining, petroleum, agriculture, physics, chemical, environmental, food or forensics.

Examples of the work of sampler/testers include:

- Field Officer working in environmental monitoring may visit a catchment area to collect water samples
- Sampler/Testers take air samples for testing for microbial monitoring of air conditioning or cooling towers
- Assist Laboratory Technicians in chemical/food/biological laboratories

Successful completion of this qualification provides you with guaranteed entry into MSL30118 Certificate III in Laboratory Skills.

Course overview

Campus	East Perth
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> • Closed in shoes, no sandals or thongs • Clear safety glasses • Long pants • Hair tied back • Pens, pencils and paper • Scientific calculator <p>You will be able to borrow a lab coat for the duration of the course. More info on dress requirements will be given on the first day.</p>
Incidental costs	Not applicable
Job outcomes	<p>Successful completion of this qualification provides you with the opportunity to become:</p> <ul style="list-style-type: none"> • Field Assistant • Laboratory Attendant • Sampler • Tester <p>Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in Laboratory Skills. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training.</p>
Study pathways	<ul style="list-style-type: none"> • MSL30118 Certificate III in Laboratory Skills • AHC31416 Certificate III in Conservation and Land Management • MEM30505 Certificate III in Engineering - Technical



Library and Information Services

BSB30420 Certificate III in Library and Information Services

Connect with people, engage with information and promote literacy and the value of libraries in the community.

Our Certificate III will give you the skills and knowledge to assist in the organisation and operation of systems for handling recorded material - ultimately helping clients gain access to information. This course, based at our Perth campus located alongside the State Library of Western Australia, has a strong customer service focus, and provides learning opportunities through practical hands-on activities, industry visits and guest speakers. Your lecturers in this course are library professionals, up-to-date with industry best practice and with strong connections with local library staff and organisations.

This is an ever growing and changing sector and is a vital component across various industries. Successful completion of this qualification provides you with guaranteed entry into BSB40720 Certificate IV in Library and Information Services.

Course overview

Campus	Perth
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> • USB • Notebook and pen • Attire: Smart casual with closed in shoes
Incidental costs	Not applicable
Job outcomes	<p>Successful completion of this qualification provides you with the opportunity to become:</p> <ul style="list-style-type: none"> • Library Assistant • Library Attendant • Library Clerk • Library Officer
Study pathways	<ul style="list-style-type: none"> • BSB40720 Certificate IV in Library and Information Services • BSB50520 Diploma of Library and Information Services

Networking and Security



ICT30120 Certificate III in Information Technology (Cyber Security)

If you love computers and are not afraid of the challenges being presented by the dark web; you are probably already excited about the idea of building a career in the vitally important field of Cyber Security. If so, this is the perfect course for gaining those all-important practical skills that you need to help get you started.

In this nationally recognised Certificate III program, you will learn the fundamentals of networking security and design in our Cisco accredited program; system configuration and hardening; and Network Operating System management and protection. You can pathway into higher levels, in a hands-on practical environment, for the Networking and Cyber Security qualifications.

Successful completion of this qualification provides you with guaranteed entry into 22334VIC Certificate IV in Cyber Security or ICT40120 Certificate IV in Information Technology (Networking/Programming/Web Development).

[▶ Watch our YouTube video to find out more](#)

Course overview

Campus	Joondalup (Kendrew)
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Friday
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> • Pens, pencils, notepad • External HDD or SSD drive - 1 TB approx. • More information will be given on the first day.
Incidental costs	Not applicable
Job outcomes	<p>Successful completion of this qualification provides you with the opportunity to become:</p> <ul style="list-style-type: none"> • Cyber Awareness Representative • IT Technician • Maintenance Technician • PC Support Specialist
Study pathways	<ul style="list-style-type: none"> • ICT40120 Certificate IV in Information Technology • 22334VIC Certificate IV in Cyber Security



Residential Building Drafting

52825WA Certificate II in Building and Construction (Pathway - Para Professional)

This program will allow you to gain knowledge in non-trade job roles available in the building industry, such as estimating, drafting (computer aided drafting), sustainability, construction materials and methods. It includes work placement in a construction office environment. Once completed you could then work in a traineeship, or continue training in a VET pathway, shown below.

Successful completion of this qualification provides you with guaranteed entry into CPP40121 Certificate IV in Residential Drafting.

[▶ Watch our YouTube video to find out more](#)

Course overview

Campus	Perth
Start and duration	Year 11 start and 2 years (6 terms) duration
Day	Thursday
Work practice	In addition to attending classes you will be required to undertake 110 hours (55 hours in Year 11 + 55 hours in Year 12) of work placement outside of class time. The work placement must be initiated by you in partnership with your school.
You must bring/wear	<ul style="list-style-type: none"> • USB drive • Writing pad and pen • Casual but neat attire • Closed in footwear
Incidental costs	Not applicable
Job outcomes	Successful completion of this qualification provides you with the opportunity to gain an apprenticeship/traineeship in Building and Construction. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training.
Study pathways	<ul style="list-style-type: none"> • CPP40121 Certificate IV in Residential Drafting • CPP50921 Diploma of Building Design • CPC40120 Certificate IV in Building and Construction • CPC50220 Diploma of Building and Construction (Building)

Fee for Service Course

SIS30115 Certificate III in Sport and Recreation

Athlete Development Centre

NMTAFE delivers a range of qualifications in sport from the Certificate III in Sport and Recreation, Certificate IV in Sport Development, and Diploma of Sport. With strong partnerships in the sports industry, students receive relevant and industry-standard training to prepare them for employment in recreation centers, sporting organisations, and sports clubs. We are offering this unique program again in 2023. The Certificate III in Sport and Recreation, along with your WACE, will ensure you are well prepared for entry into the Certificate IV in Sport Development and/or the Certificate III and IV in Fitness.

After gaining skills in sports coaching, umpiring, sports conditioning, social media, sports competitions, and working professionally in sport, you can transition to an entry-level job as sport and recreation assistant, recreation officer, leisure services officer, or community activities officer or continue with further study in sport and/or fitness at NMTAFE.

Course overview

Campus	Leederville
Start and duration	Year 11 or 12 start and 1 year (3 terms) duration
Day	Friday
Eligibility	<p>You must be completing Year 11 or 12 in 2023 and be on track to meet minimum requirements for WACE.</p> <p>There are no pre-requisites for the course, but ideally you will be completing Physical Education Studies or have previously attained a Certificate II in Sport and Recreation.</p> <p>Due to the fast paced nature of the course, it is recommended that you have a minimum 2 years previous and ongoing experience as:</p> <ul style="list-style-type: none"> • a player, coach or official in a sporting club; or • an active member of a gym/fitness centre.
Work practice	Not applicable
You must bring/wear	<ul style="list-style-type: none"> • First Aid Certificate – HLTAID003 or HLTAID011 • Hat, water bottle, closed in footwear (running shoes), appropriate attire for physical activity, whistle • TAFE polo shirt – approximate cost \$40 (optional) • Pens, pencils, notebook
Course fee	<ul style="list-style-type: none"> • \$3580.20 (2022 course fee)
Incidental costs	Student workbooks will be supplied, that cover all the learning materials
Job outcomes	Successful completion of this qualification provides you with the opportunity to gain entry-level work in the sport and recreation industry.
Pathways	Job role opportunities within sporting grounds or complexes, leisure, aquatic and community recreation centres. In addition, on successful completion of the Certificate III in Sport & Recreation, graduates may transition into the full time SIS40421 Certificate IV in Sport Development or SIS30321 Certificate III in Fitness. Completion of the SIS50319 Diploma of Sport also offers credit with specified ECU courses. Students receive 120 credit points (equivalent to 1 year) of credit off the 3-year Y53 degree.



RT0: 52786

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Balga | Clarkson | East Perth | Joondalup (Kendrew) | Joondalup (McLarty) | Leederville | Midland | Mount Lawley | Nedlands (OHCWA) | Perth

North Metropolitan TAFE acknowledges the Aboriginal peoples of Western Australia as traditional custodians of the lands and waters. We particularly acknowledge the Noongar Whadjuk people on whose land NMTAFE operates. We honour their wisdom, cultures, languages and communities and pay respect to the Elders past and present.

As part of our Disability Access and Inclusion Plan this document is available in alternative formats upon request, including electronic format (USB, CD, emailed) hardcopy (standard and large print) audio format and on the North Metropolitan TAFE website.

Please note: All course information is correct at time of printing. For the most up to date information on all courses and study options, go to northmetrotafe.wa.edu.au