

OFFICE OF SPORT

Multi-Sport Community Facility Fund

Fact Sheet 2021/2022

Overview

The NSW Government has committed \$200 million to the Multi-Sport Community Facility Fund (the Fund). The NSW Government recognises the critical role local sport infrastructure plays in keeping communities healthy, active and connected. The Fund will deliver the best outcomes for the community by creating places and facilities that enable communities to enjoy and take part in sport.

The NSW Government is seeking to support local communities to future-proof infrastructure by funding universally designed and inclusive facilities that move beyond compliance and provide dignified inclusion for all. The Fund will support the development of well-designed new and improved multi-sport infrastructure projects that will meet the current and future needs of the community. The Fund will support the delivery of sport facility projects that can directly support sport participation across all levels and provide programs for those people in the community that need it most.

The Fund will give priority to proposals that strongly meet the program objectives and address the assessment criteria.

The primary objectives of the Fund are to:

- Increase the number and type of multi-sport facilities
- Improve the standard of existing multi-sport facilities
- Increase the utilisation of sport facilities
- Support the equitable provision of, and access to multi-sport facilities to grow sport participation for women and girls
- Provide inclusive and accessible multi-sport facilities that support sport participation for people with disability, First Nations peoples and people from culturally and linguistically diverse communities.

Secondary objectives of the Fund are to:

- Establish a diversified funding model
- Improve operational sustainability
- Promote and incorporate environmental sustainability and climate resiliency into design, construction and operation.

Important dates

The following indicative dates apply to this funding round.

Monday 29 November 2021	Applications open
1.00pm, Friday 25 February 2022	Applications close
May 2022 onwards	Outcomes advised
Within 3 months of notification of outcomes	Funding agreements executed for successful projects

Projects to be completed by 30 June 2025. Construction must commence in 2022.

The Office of Sport reserves the right to amend any of these dates during the Program, at its absolute discretion.

Eligibility

To be considered eligible the project must be submitted through the [Office of Sport SmartyGrants website](#).

Eligible applicants are:

- Local government authorities in New South Wales
- Regional Joint Organisations of councils, the Lord Howe Island Board and the Unincorporated Far West groups
- NSW Office of Sport recognised NSW State Sporting Organisations and State Sporting Organisations for People with Disability (including National Sporting Organisations where the state body is part of a unitary governance model)
- Incorporated, community-based, not-for-profit sporting organisations (clubs and associations whose primary purpose is to organise sporting activities/deliver sport programs)
- Organisations providing sport and recreation programs that benefit the community, such as PCYCs, YMCA and YWCA

- NSW based professional sporting organisations competing in a national or state competition
- Private enterprises (for-profit organisations).

Applications involving partnerships between groups are encouraged and will be considered favourably, for example a council or sport and a Department of Education specialist sport high school. A council may submit an application on behalf of a sporting club or association, however council will be the grant recipient and responsible for project delivery.

Eligible projects must be on land within NSW and applicants must submit a landowner consent form for the project on the land on which the facility is to be developed.

For projects located on public land, a landowner consent form or signed letter of consent from the appropriate authorised delegate must be provided. For example, for projects located on public school land, including specialist sport high schools a letter of support for the specific project must be provided.... from School Infrastructure NSW as part of the application.

Additional information also sought includes evidence of applicant's tenure and lease arrangements.

Further information on eligibility requirements is listed below in the eligibility screening assessment and are included in the [Eligibility Checklist](#).

Assessment

Eligibility Check

The Office of Sport will undertake an eligibility check on all grant applications and make recommendations to the Grant Assessment Panel on ineligible projects. All applications, including those with uncertain eligibility assessments will be referred to the Grant Assessment Panel for a final determination on eligibility.

To be considered eligible the:

- Project must be submitted through the [Office of Sport SmartyGrants website](#)
- Applicant organisation is an eligible applicant
- Applicant has provided an ABN/ACN and/ or Incorporation number and/or Indigenous Incorporation Number
- Project is in an eligible location and landowner consent form for the project has been provided
- Grant request is a minimum of \$1 million and does not exceed \$5 million

- Applicant has provided evidence of a minimum 50 per cent financial co-contribution of the grant amount requested or submitted a Hardship Form
- Applicant has provided suitable evidence confirming funding contribution(s) from project partner(s)
- Applicant has completed the application form (including business case for projects with an estimated total project cost of \$5 million or more. For example, a grant request of \$4 million for a project with an estimated total project cost of \$7 million is required to submit a business case)
- Project scope and components are eligible.

Ineligible project scope and components will not be assessed or funded. The Grant Assessment Panel will adjust the requested grant amount accordingly and at its discretion. The Grant Assessment Panel has final determination on eligible projects. Where an application is identified as ineligible then the Grant Assessment Panel may consider or set the application aside from further consideration, at its absolute discretion.

Further information on eligibility requirements are included in the [Eligibility Checklist](#).

Merit assessment criteria

Eligible projects will be assessed against the Fund objectives and four merit assessment criteria. The Grant Assessment Panel will consider the extent to which the applicant has addressed the assessment criteria and provided evidence. The Grant Assessment Panel at their discretion may consider sport and geographical spread, grant amount requested and project size.

During the assessment process, the Grant Assessment Panel/Office of Sport may apply a minimum scoring requirement to one or more of the criteria. Where an application does not meet any minimum scoring requirement adopted during the assessment process, the Grant Assessment Panel/Office of Sport reserves the right to not consider the application further at its absolute discretion.

**Criterion 1:
Strategic
justification
(30%)**

- Describe how the project delivers a functional, flexible and future proof facility that will cater for more than one sport or demonstrate a commitment to build partnerships with other sporting codes or user groups for facility usage. Projects demonstrating multi-sport/use will be prioritised.
- Explain how the project will lead to increased participation in sport and increased facility capacity and usage (attach a Facility Usage Schedule).
- Describe how the project will enhance or deliver new sport participation outcomes for women and girls (i.e. dedicated female participation and pathway programs through facility enhancements, welcoming environments and other related initiatives). Projects demonstrating strong alignment to NSW Government's women in sport strategy [Her Sport Her Way](#) will be prioritised.
- Explain how the project will lead to additional participation and program content/ scheduling for a range of user groups including women and girls, people with disability, First Nations peoples and people from culturally and linguistically diverse communities (if applicable).
- Provide detail of community profile, demonstrated need, key user groups, project beneficiaries and the project urgency.
- Provide details and supporting evidence of National/State/Local Sporting Organisation or State Sporting Organisation for People with Disability support for project(s).
- Describe community and stakeholder consultation, management and project support (provide relevant attachments and support letters).
- Describe how this project aligns with your organisation's strategic plans and those of the Office of Sport, State/National Sporting Organisation participation and facility plans, and local council plans where relevant.

**Criterion 2:
Project scope
and inclusive
design (20%)**

- Provide a clear scope of works proposed for the project.
- Provide supporting documentation such as facility design brief, concept, schematic or detailed design plans.
- Describe how the elements of the facility design and physical environment will specifically cater to female users (community users and/or pathway athletes) and how these changes were informed through consultation or evidence.
- Identify Design Principles outlined in the program guidelines that have been incorporated into the project. For each design principle describe how it delivers on the design principle including what materials, technologies and practices have been incorporated e.g. energy and water conservation, sustainable and climate resilient materials.
- Outline any best practice approaches in the design, development and delivery of the project that address the Fund's objectives.
- Explain how the project will include the Premier's Priority - [Greening our city](#) and [Greener public spaces](#).
- Explain any placed-based planning showing the location of the project, any co-location to key infrastructure, if it is accessible, convenient and connected (Connecting with Country and Designing with Country) for priority user groups.

**Criterion 3:
Project
affordability
(20%)**

- Provide a detailed budget including project costs and funding sources. The budget should clearly explain the project components that will be funded by the grant and the components to be funded by the applicant.
- Provide evidence of approval for committed funding contribution(s). All applications are required to provide a minimum 50% financial co-contribution of the grant amount requested or submit a Hardship Form.
- Provide details of the applicant's capacity to fund and manage ongoing operations including routine and lifecycle costs and allowing for ongoing operating and maintenance requirements.
- Provide evidence of robust itemised cost planning.

**Criterion 4:
Project
deliverability
and applicant
capability
(30%)**

- Provide evidence of Development Application approval (if required) or demonstrate that a Development Application is not required. Projects with approved Development Applications will be prioritised.
- Confirm there is no serious planning, construction, zoning, environmental and/or Native Title impediments to delivering the project. Submit relevant approvals.
- Provide evidence of the ability to commence construction in 2022 through the provision of mandatory documentation such as schematic plans and current cost plans (all projects are expected to have been fully completed by 30 June 2025).
- Provide a detailed project plan that illustrates key project tasks and milestones and forecast delivery timeline.
- List any assumptions, constraints and dependencies in delivering the project.
- Demonstrate any partnership model (including asset management) that would be administered to deliver the project (e.g. joint use agreements).
- Demonstrate proven experience in delivering similar size projects. This should consider the applicant's proposed project management resources and any specialist external resources to be engaged to deliver the project.
- Demonstrate the capacity to deliver the project through robust strategies for procurement, project management and risk management.
- Applicant meets key obligations for other Office of Sport funded projects where there is/has been a funding agreement with the applicant.
- Provide details on how the project will contribute to economic employment opportunities (estimated number of direct and indirect FTE and PTE positions)
 - o job creation during design and construction (e.g. design team, project managers, contractors and supply chain opportunities including materials and maintenance), and
 - o job creation during operation (e.g. facility managers and other economic benefits such as hosting future events that provide a visitor economy benefit).

What is the application process?

How to apply

Follow the steps below to submit your application.



Step 1 Check your eligibility

- Before you apply, please read the guidelines and related materials including the 2021/2022 application checklist to make sure you understand all relevant requirements.
- Find out if your organisation is eligible to apply referring to Eligible applicants section in these Guidelines.
- You can find the relevant information at sport.nsw.gov.au/grants/multi-sport-community-facility-fund



Step 2 Prepare your application

- Applying for the Multi-Sport Community Facility Fund is a simple process using the SmartyGrants platform sport.smartygrants.com.au/MSCFF-2021
- You can download a copy of the application form from the SmartyGrants website prior to commencing your application.
- For projects costing \$5 million or more a business case is required to be submitted as part of your application. The [business case template](#) is available.
- Applicants are permitted to use their own format given it follows the same structure as the business case template.
- [NSW Government Business Case Guidelines](#) are available to support preparation of a business case that includes a case for change, cost benefit analysis, financial analysis, commercial analysis and management analysis.
- The complexity and the size of the business case should be proportional to the scope, value and complexity of the project.
- To submit a complying application all mandatory fields must be completed, and mandatory support documents must be uploaded and submitted.



Step 3 Submit your application

- Visit sport.smartygrants.com.au/MSCFF-2021
- Complete the application by filling in each of the sections (including a business case for projects costing \$5 million or more and supporting documentation).
- Submit the application by the closing date/time of 1.00pm, Friday 25 February 2022.

Late application and additional support documentation

It is good practice to complete the application in [SmartyGrants](#) well prior to the closing time. You are responsible for ensuring you have adequate technical capability, including sufficient bandwidth, to complete the application in [SmartyGrants](#). If for some unforeseen reason you are not able to lodge your application on time, you must contact the Office of Sport at the earliest possible time which should be prior to the Closing Date and Time.

A late application will only be considered where its acceptance would not compromise the integrity and competitiveness of the process. The final determination on whether a late application will be accepted will be made by the Grant Assessment Panel supported by a probity advisor.

If a mandatory document is not available prior to the Closing Date and Time and you are seeking an extension you must contact infrastructuregrants@sport.nsw.gov.au prior to the grant program close. Additional late support documentation will only be accepted for applications already submitted in SmartyGrants by the closing date/time.

Contact information

Please direct enquiries to infrastructuregrants@sport.nsw.gov.au or visit sport.nsw.gov.au/grants/multi-sport-community-facility-fund